



PINGLA THANA MAHAVIDYALAYA

Maligram, Paschim Medinipur, Pin-721140

NAAC Accredited B grade (in 2nd cycle), Govt. aided college, affiliated to Vidyasagar University

Website: pinglacollege.ac.in

Date- 13/06/2021

Advisory to Teachers

Scheduled Classes on 14/06/2021 during 10.30 a.m. to 1.30 p.m. have to be suspended by all Teachers on account of the Webinar jointly being organised with Anudip Foundation and on which already almost 500 students have registered their names to attend that webinar.

For such a large no. of students youtube streaming link will be circulated among the students and Teachers can directly join with the Google Meet link. Google Meet link is for Staff only and that should not be circulated among students.

Cooperation of teachers in this regard is praiseworthy.

All HOD's are hereby advised to select one STUDENTS' COORDINATOR of each Department who will be directly connected with all TR members of Governing Body including Principal and those names will be sent to Principal through mail (principal@pinglacollege.ac.in)



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giving details of their Name, whatsapp No., Father's Name, Address, College Roll No. on or before 16/06/2021
As per the resolutions taken through Academic Sub-committee meeting the following guidelines are to be followed.

- 1.To assess project works of 6th semester curriculum a students seminar will be conducted by the department with one Interdepartmental examiner from other departments (allied to their subjects), who will act as an external examiner. The seminar will be conducted through online mode and Marks will be initially fixed out of 20 (dividing into four criteria each of 5 marks) and then as per the University guidelines that will be sorted out.
- 2.Continuous internal evaluation will be conducted by the departments in place of one / two formal internal assessments (for all even semesters). The format of question papers should be in 5/10 marks, in general.



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Though departments also have the freedom to choose any other alternative in consultation with Principal for taking the assessment yet in case of continuous evaluation - minimum 3 tests for honours courses and 2 tests for general courses must be taken by the respective teachers in their respective papers of teaching. For any questions of MCQ type tests it is advised to conduct the same preferably through the ILMS system of college (one tutorial video about how to take MCQ type internal assessment exam had already been sent in the whatsapp group for your references) but there should not be more than one test of MCQ out of the tests that will be taken. Soft copies of all papers are to be stored in the Departmental mail as made semester wise and Department Wise. The maximum score / average score, among the tests, as the case may be, maintaining University guidelines can be considered as final internal assessment marks.



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Marks allotted to the students have to be conveyed showing the copies to the students and discussing the cause of deduction of marks, particularly for the papers for which students failed to get proper marks in the last examination as was informed to the teachers by Principal of this college. Sample answer sheets / marking schemes are to be supplied by the teachers for the benefit of the students, so that the students may understand the wrongs and odds in their writings.

3. Classes are to be taken preferably through Google meet from the assigned semester wise departmental mail id so that Teachers can record their classes and the link for that may be uploaded in the college ILMS system and the students who failed to attend classes may go through those recorded classes in future.
 4. Study materials are to be uploaded in college ILMS for the benefit of the students and during class time
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subject matter are to be explained without wasting any time to make them engaged in writing notes from dictation.

5. In a recent conversation with the University it is informed to all that Teachers can record an application oriented academic programme / cultural programme or others for 15-20 minutes and that may be broadcasted through FM Radio Station (90.8 mhz) of Vidyasagar University.
6. All teachers should make an access to their email address in pinglacollege.ac.in domain and also to their departmental mail id. Departmental mail IDs are to be used for taking classes and other departmental works for which all HODs can constantly watch the activities.

Sd/-

Principal,

Pingla Thana Mahavidyalaya