

# The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

## Part – A

### 1. Details of the Institution

1.1 Name of the Institution

**PINGLA THANA MAHAVIDYALAYA**

1.2 Address Line 1

**PINGLA THANA MAHAVIDYALAYA**

Address Line 2

**Vill. + P.O.-Maligram,**

City/Town

**Dist.- Paschim Medinipur,**

State

**West Bengal**

Pin Code

**721140**

Institution e-mail address

**pinglacollege@gmail.com**

Contact Nos.

**Mob.- 9800866813**

Name of the Head of the Institution:

**DR. SUKUMAR CHANDRA**

Tel. No. with STD Code:

**03222-241224**

Mobile:

**9800866813**

Name of the IQAC Co-ordinator:

**Dr. Jaydeb Bera**

Mobile:

**9674667740**

IQAC e-mail address:

**pinglacollege.iqac@gmail.com**

1.3 NAAC Track ID (For ex. MHCOGN 18879)

**WBCOGN13252**

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

**EC(SC)/06/RAR/078 Date:May 01,2015**

1.5 Website address:

**<http://www.pinglacollege.ac.in>**

Web-link of the AQAR:

**<http://pinglacollege.ac.in/>**

For ex. <http://www.ladykeanecollege.edu.in/AQAR2013-14.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	<b>B<sup>++</sup></b>	81.20	<b>2007</b>	<b>5 Years</b>
2	2 <sup>nd</sup> Cycle	<b>B</b>	2.82	<b>2015</b>	<b>5 Years</b>
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

**26-05-2007**

1.8 AQAR for the year (for example 2010-11)

**2017-2018**

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

- i. **AQAR 2013-14, submitted to NAAC on 06/09/2014** (DD/MM/YYYY)
- ii. **AQAR 2014-15, submitted to NAAC on 08/06/2017** (DD/MM/YYYY)
- iii. **AQAR 2015-16, submitted to NAAC on 01/09/2018** (DD/MM/YYYY)
- iv. **AQAR 2016-17, submitted to NAAC on 31/01/2019** (DD/MM/YYYY)

1.10 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.11 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

1.12 Name of the Affiliating University (for the Colleges)

**Vidyasagar University (V.U.)**

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text" value="--"/>		
University with Potential for Excellence	<input type="text" value="--"/>	UGC-CPE	<input type="text" value="--"/>
DST Star Scheme	<input type="text" value="--"/>	UGC-CE	<input type="text" value="--"/>
UGC-Special Assistance Programme	<input type="text" value="--"/>	DST-FIST	<input type="text" value="--"/>
UGC-Innovative PG programmes	<input type="text" value="--"/>	Any other ( <i>Specify</i> )	<input type="text" value="--"/>
UGC-COP Programmes	<input type="text" value="--"/>		

## **2. IQAC Composition and Activities**

2.1 No. of Teachers	<input type="text" value="6"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="1"/>
2.3 No. of students	<input type="text" value="1"/>
2.4 No. of Management representatives	<input type="text" value="2"/>
2.5 No. of Alumni	<input type="text" value="1"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="0"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="0"/>
2.8 No. of other External Experts	<input type="text" value="2"/>
2.9 Total No. of members	<input type="text" value="13"/>
2.10 No. of IQAC meetings held (2017-2018)	<input type="text" value="04"/>

2.11 No. of meetings with various stakeholders: No.  Faculty

Non-Teaching Staff  Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- **Approval received for introduction of UG Courses in Economics(Hons.) & Zoology(Hons.)**
- **One faculty appointed**
- **Organising seminars and workshops**
- **Promoting research activities of faculty members**
- **Special attention on maintaining academic standard**
- **Organised Faculty Development Programme**

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
<ul style="list-style-type: none"> <li>• <b>Initiatives to appoint permanent faculty</b></li> <li>• <b>Meeting with different stakeholders</b></li> <li>• <b>To conduct seminars</b></li> <li>• <b>Emphasis on submission of research proposals to different bodies</b></li> <li>• <b>To arrange Faculty Development Programme</b></li> </ul>	<ul style="list-style-type: none"> <li>• <b>One faculty appointed</b></li> <li>• <b>Nine meetings conducted</b></li> <li>• <b>Ten seminars organised</b></li> <li>• <b>Two Minor Research Projects sanctioned by UGC</b></li> <li>• <b>Thirty faculty members participated in Faculty Development Programme</b></li> </ul>

\* Attach the Academic Calendar of the year as Annexure.

2.16 Whether the AQAR was placed in statutory body Yes  No

Management  Syndicate  Any other body

Provide the details of the action taken

## Part – B

### Criterion – I

#### 1. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	--	--	--	--
PG	<b>02</b>	--	<b>02</b>	--
UG	<b>03</b>	--	--	--
PG Diploma	--	--	--	--
Advanced Diploma	--	--	--	--
Diploma	--	--	--	--
Certificate	--	--	--	--
Others	--	--	--	--
<b>Total</b>	<b>05</b>	--	<b>02</b>	--
Interdisciplinary	--	--	--	--
Innovative	--	--	--	--

##### 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

##### (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	<b>02</b>
Trimester	--
Annual	<b>03</b>

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
*(On all aspects)*

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure*

##### 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

**Syllabi is revised and updated from time to time by Vidyasagar University**

##### 1.5 Any new Department/Centre introduced during the year. If yes, give details.

**Approval received for introduction of UG Courses in Economics(Hons.) & Zoology(Hons.)**

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	<b>59</b>	<b>25</b>	<b>5</b>	<b>-</b>	<b>Librarian-1 GLI-1 Govt. Approved PTT-27</b>

2.2 No. of permanent faculty with Ph.D.

**14**

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Assistant Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
<b>01</b>	<b>06</b>	-	-	-	-	-	-	<b>01</b>	<b>06</b>

2.4 No. of Guest and Visiting faculty and Temporary faculty

**6**

**2**

**7**

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	<b>5</b>	<b>32</b>	<b>14</b>
Presented papers	<b>8</b>	<b>28</b>	<b>10</b>
Resource Persons	-	<b>2</b>	<b>1</b>

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- **ICT oriented teaching learning methods adopted.**

2.7 Total No. of actual teaching days during this academic year

**176**

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

**Examination reforms are formulated by the University and the institution conducts the examination as per guidelines of the University.**

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

**05**

-

-

2.10 Average percentage of attendance of students

**77%**

2.11 Course/Programme wise  
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A. (Hons.)	<b>221</b>	-	<b>13.12</b>	<b>81.00</b>	-	<b>94.12</b>
B.A. (Gen.)	<b>158</b>	-	<b>00.63</b>	<b>95.57</b>	-	<b>96.20</b>
B.Sc. (Hons.)	<b>101</b>	-	<b>02.97</b>	<b>90.10</b>	-	<b>93.07</b>
B.Sc. (Gen.)	<b>10</b>	-	<b>40.00</b>	<b>60.00</b>	-	<b>100.00</b>
B.Com. (Hons.)	<b>10</b>	-	<b>10.00</b>	<b>80.00</b>	-	<b>90.00</b>
B.Com. (Gen.)	-	-	-	-	-	-

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- **Student feedback is honoured and attended properly**
- **Marks of University examination (Final & internal assessment) are analysed and suggested for further developments**

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	<b>5</b>
UGC – Faculty Improvement Programme	<b>2</b>
HRD programmes	-
Orientation programmes	<b>1</b>
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	<b>1</b>
Others (Faculty Development Programme)	<b>30</b>

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	<b>4</b>	<b>4</b>	<b>NIL</b>	<b>14</b>
Technical Staff	<b>28</b>	<b>5</b>	<b>NIL</b>	<b>20</b>



## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- |  |
|--|
| <ul style="list-style-type: none"> <li>• <b>Motivating teachers for publication of books</b></li> <li>• <b>Promoting Research activities through Minor and Major Research Projects</b></li> <li>• <b>Promoting Faculty members for research under FDP scheme</b></li> <li>• <b>Motivating teachers for publication in reputed Journals</b></li> <li>• <b>Motivating teachers for presenting papers in national and international seminars</b></li> </ul> |
|--|

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	<b>01</b>	<b>02</b>	-	<b>01</b>
Outlay in Rs. Lakhs	-	<b>1.87 Lakh</b>	-	-

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	<b>05</b>	<b>02</b>	-
Non-Peer Review Journals	-	<b>02</b>	-
e-Journals	-	-	-
Conference proceedings	-	<b>10</b>	<b>05</b>

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

- European Physical Journal Plus (3.228)
- Scientific Report (3.998)
- International Journal of Mathematical Trends and Technology (0.764)
- International Journal of Advanced Scientific and Technical Research (2.813)

#### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	<b>2017-18</b>	<b>UGC</b>	<b>8,02,000/-</b>	<b>1,87,000/-</b>
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects <i>(other than compulsory by the University)</i>	-	-	-	-
Any other(Specify)	-	-	-	-
<b>Total</b>	-	-	<b>8,02,000/-</b>	<b>1,87,000/-</b>

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges  
Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	<b>01</b>	<b>07</b>	-	-	<b>02</b>
Sponsoring agencies	<b>College</b>	<b>College (07)</b>	-	-	<b>College</b>

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

**02**

**03**

3.19 No. of Ph.D. awarded by faculty from the Institution

-

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF - SRF - Project Fellows - Any other -

3.21 No. of students Participated in NSS events:

University level **04** State level -  
National level - International level -

3.22 No. of students participated in NCC events:

University level **04** State level **01**  
National level - International level -

3.23 No. of Awards won in NSS:

University level - State level -  
National level - International level -

3.24 No. of Awards won in NCC:

University level 1 State level -  
National level - International level -

### 3.25 No. of Extension activities organized

University forum	-	College forum	01		
NCC	01	NSS	04	Any other	-

### 3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- **Blood Donation Camp organised with the help of N. S. S. and Students Union**
- **Swatch Bharat Programme organised by N. C. C. Unit**

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	<b>9.5 Arc.</b>	-	-	<b>9.5</b>
Classrooms	<b>25</b>	-	-	<b>25</b>
Laboratories	<b>8</b>	<b>1</b>	<b>College</b>	<b>9</b>
Seminar Halls	<b>01</b>	-	-	<b>01</b>
No. Of important equipment purchased (≥ 1-0 lakh) during the current year.	<b>05</b>	-	-	<b>05</b>
Value of the equipment purchased during the year (Rs. in Lakhs)	-	<b>10.44 Lakhs</b>	<b>UGC &amp; RUSA</b>	<b>10.44 Lakhs</b>
Others	-	-	-	-

#### 4.2 Computerization of administration and library

- **Computerization of office work is completed**
- **Library is upgraded with computerization**

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	<b>20197</b>	<b>24,30,941.39</b>	<b>525</b>	<b>1,98,000.00</b>	<b>20722</b>	<b>26,32,941.39</b>
Reference Books	<b>11342</b>	<b>10,42,627.58</b>	<b>134</b>	<b>66,329.72</b>	<b>11476</b>	<b>1,108,957.30</b>
e-Books			-	-	-	-
Journals	<b>1544</b>	<b>1,37,516.00</b>	<b>104</b>	<b>26,375.00</b>	<b>1648</b>	<b>1,63,891.00</b>
e-Journals			<b>02</b>	<b>25,370.00</b>	<b>02</b>	<b>25,370.00</b>
Digital Database	-	-	-	-	-	-
CD & Video			-	-	-	-
Others (India Stat)	<b>01</b>	<b>60,113.00</b>	-	-	<b>01</b>	<b>60,113.00</b>

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	<b>83</b>	<b>2</b>	--	<b>1</b>	--	<b>06</b>	<b>34</b>	<b>10 Projectors</b>
Added	<b>06</b>	<b>6</b>	<b>02</b> Central networking system	--	--	--	--	
Total	<b>89</b>	<b>8</b>	<b>02</b>	<b>1</b>	--	<b>06</b>	<b>34</b>	--

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- |  |
|--|
| <ul style="list-style-type: none"> <li>• <b>Introduced Tally and ERP-9 for B. Com. students</b></li> <li>• <b>Computer Training to students</b></li> </ul> |
|--|

#### 4.6 Amount spent on maintenance in lakhs :

i) ICT	<b>2,88,271.00</b>
ii) Campus Infrastructure and facilities	<b>52,64,894.00</b>
iii) Equipments	<b>10,44,297.00</b>
iv) Others	<b>2,43,190.00</b>
<b>Total :</b>	<b>68,40,652.00</b>

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- **Organising seminar on quality education.**
- **Motivating social services through N. S. S. Units.**
- **Cultural programmes for promoting values of students.**
- **National Integration Programme on social harmony.**
- **Information for career counseling and guidance.**

#### 5.2 Efforts made by the institution for tracking the progression

- **Organised departmental meeting regularly.**
- **Monitoring N.S.S., N.C.C. and career guidance cell.**

#### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
<b>2530</b>	<b>72</b>	-	-

#### (b) No. of students outside the state

**NIL**

#### (c) No. of international students

**NIL**

Men	No	%	Women	No	%
	-	-		-	-

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
<b>1759</b>	<b>197</b>	<b>112</b>	<b>171</b>	<b>Nil</b>	<b>2239</b>	<b>1939</b>	<b>299</b>	<b>125</b>	<b>239</b>	<b>Nil</b>	<b>2602</b>

Demand ratio **68%**      Dropout **6%**

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- **Departmental Teachers monitor and guide for coaching for competitive Examinations.**

No. of students beneficiaries

**108**

5.5 No. of students qualified in these examinations

NET	<input type="text" value="NIL"/>	SET/SLET	<input type="text" value="-"/>	GATE	<input type="text" value="-"/>	CAT	<input type="text" value="-"/>
IAS/IPS etc	<input type="text" value="-"/>	State PSC	<input type="text" value="-"/>	UPSC	<input type="text" value="-"/>	Others	<input type="text" value="08"/>

5.6 Details of student counselling and career guidance

**This is done by the teachers in all departments. Some sort of programmes like personality development, group discussion are organised by the teachers.**

No. of students benefited

5.7 Details of campus placement

	<i>On campus</i>		<i>Off Campus</i>	
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed	
--	--	--	--	

5.8 Details of gender sensitization programmes

- **Different programmes organised regarding Gender sensitization.**

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events

State/ University level  National level  International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level   
 Cultural: State/ University level  National level  International level

## 5.10 Scholarships and Financial Support

	Number of students		Amount
Financial support from institution	<b>From tuition fees fund</b>	<b>39</b>	<b>10/- to 30/-p.m.</b>
Financial support from government	<b>Chief Minister's Fund</b>	<b>178</b>	<b>10000/-p.a.</b>
	<b>Beedi Sramik</b>	<b>106</b>	<b>3000/-p.a.</b>
	<b>Bikash Bhaban</b>	<b>189</b>	<b>13500/-p.a.</b>
	<b>Handicapped</b>	<b>01</b>	<b>4000/-p.a.</b>
	<b>Minority</b>	<b>25</b>	<b>3800/-p.a.</b>
	<b>SC/ST/OBC Stipend</b>	<b>294</b>	<b>9000/-p.a.</b>
	<b>Kanyashree (K1)</b>	<b>35</b>	<b>K1-750/-p.a.</b>
	<b>Kanyashree (K2)</b>	<b>273</b>	<b>K2-25000/-p.a.</b>
	<b>Kanyashree (K3)</b>	<b>25</b>	<b>K3-35000/-p.a.</b>
Financial support from other sources	<b>Maitrayee Chatterjee Charitable Trust</b>	<b>02</b>	<b>10000/-p.a.</b>
	<b>J. M. Sethhiya Charitable Trust</b>	<b>04</b>	<b>10000/-p.a.</b>
	<b>Priyamvada Birla</b>	<b>03</b>	<b>10000/-p.a.</b>
	<b>Ramkrishna Mission</b>	<b>16</b>	<b>3000/-p.a.</b>
	<b>Sitaram Jindal</b>	<b>123</b>	<b>600/-p.m.</b>
	<b>Moyna Alor Disha</b>	<b>01</b>	<b>300/-p.m.</b>
	<b>Belurmath</b>	<b>07</b>	<b>600/-p.m.</b>
	<b>Sarada Kalyan Bhandar</b>	<b>27</b>	<b>700/-p.m.</b>
	<b>LICI</b>	<b>01</b>	<b>10000/-p.a.</b>
Number of students who received International/ National recognitions	-	-	-

## 5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: **No**

## Criterion – VI

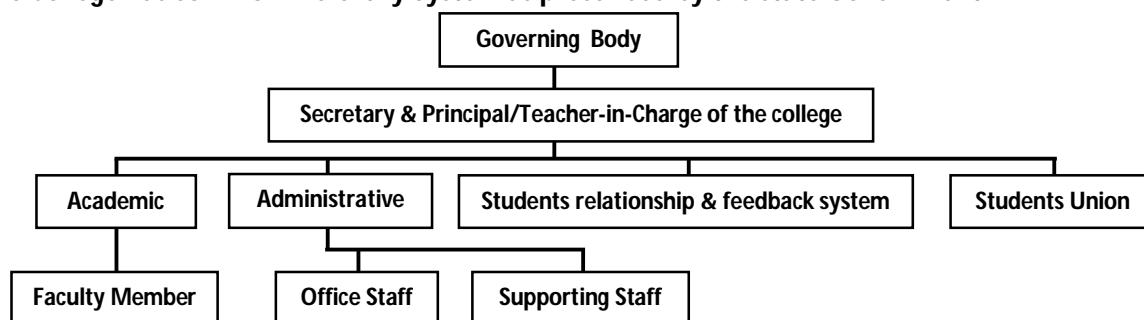
### 6. Governance, Leadership and Management

#### 6.1 State the Vision and Mission of the institution

- **The institution wants to make it a centre of learning and wisdom, to generate the lessons of discipline and harmony, to motivate the students with the sense of social commitment and human**

#### 6.2 Does the Institution has a management Information System

**The College has common Hierarchy System as prescribed by the state Government**





6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

**The faculty members send their proposals and finally University frames the curricula. The faculty members implement the directives and take part in academic meetings held in University.**

6.3.2 Teaching and Learning

- **Lecture method in arts subjects**
- **Audio visual methods in science and commerce subjects**
- **Case-study method is also followed in commerce**

6.3.3 Examination and Evaluation

**Five Internal Assessment examination for honours courses and two Internal Assessment examination for general courses are conducted by the college under the guidance of the university. Faculty members evaluate answer scripts of final examinations and Internal Assessment tests.**

6.3.4 Research and Development

- **Nine teachers engaged in research works of which two teachers engaged in research works under FDP scheme**
- **Four teachers engaged in Minor research projects**

6.3.5 Library, ICT and physical infrastructure / instrumentation

**Process of computerization is followed in the library, Internet facility has been provided to the students and teachers.**

6.3.6 Human Resource Management

**The Governing Body encourages teachers and students for the development of academic flavour. Research under FDP scheme, Minor and Major projects are encouraged. Scholarship given to meritorious students, concession given to under privileged and meritorious students. The college encourages the faculty members and staff to gain managerial skill.**

6.3.7 Faculty and Staff recruitment

**01**

6.3.8 Industry Interaction / Collaboration

**NIL**

6.3.9 Admission of Students

**Admission and Merit list is done through online mode. Admission committee prepares norms under the guidance of University and maintaining the Govt. rules of reservations.**

6.4 Welfare schemes for

Teaching	<b>Employees Co-operative credit society</b>
Non teaching	<b>Employees Co-operative credit society</b>
Students	<b>Free scholarship for poor, minority and meritorious students.</b>

6.5 Total corpus fund generated

**Nil**

6.6 Whether annual financial audit has been done    Yes     No  (under process)

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	<b>Yes</b>	<b>V.U.</b>	No	-
Administrative	<b>No</b>	<b>No</b>	No	-

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes    Yes     No

For PG Programmes    Yes     No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

**University frames the Internal Assessment Tests which are conducted by the college for Honours and General students.**

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

**NA**

#### 6.11 Activities and support from the Alumni Association

**Students getting highest marks in Final examination of University of our college (BA/B.Sc./B.Com.) are honoured by the Alumni Association and College Authority.**

#### 6.12 Activities and support from the Parent – Teacher Association

**We have organised parent-teachers meeting. Suggestions given by parents are implemented.**

#### 6.13 Development programmes for support staff

- **Every Teaching and Non-teaching staff are covered by Group Insurance**
- **Loans are provided to staff from Employees Co-operative Credit Society**
- **Salary is paid as advance on need-based cases**
- **Provided computer training to support staff**

#### 6.14 Initiatives taken by the institution to make the campus eco-friendly

**Trees and flower garden are maintained by NSS Units to make the campus eco-friendly. The campus is totally plastic free zone.**

### **Criterion – VII**

## **7. Innovations and Best Practices**

#### 7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- **'Jal Dhara Jal Bhara' programme is implemented**
- **Encouragement for teachers to do research work under FDP**
- **Introduction of Virtual Class Room**
- **Tuition fees waived for students scoring above 60% marks in Universities Examination**
- **Xerox facility for students of SC, ST, OBC and minority categories at free of cost**
- **Financial support to students of BPL category**
- **Organised Faculty Development Programme for faculty members**

#### 7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

**The IQAC of the college laid much importance for obtaining the goals and objectives of the institution. It has decided to submit prayer for affiliation for PG course in History and English. Also decided to introduce a system of interaction with the parents on issues related to students. One faculty appointed this year. It helps to maintain academic standard in this Institution.**

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Tuition fees waived for students scoring above 60% marks
- Use of plastic is totally prohibited in the campus

*\*Provide the details in annexure (annexure need to be numbered as i, ii, iii)*

7.4 Contribution to environmental awareness / protection

- 'Jal Dhara Jal Bhara' programme is implemented in our college with the financial assistant of Govt. of West Bengal.
- World Environment Day is observed by the NSS Units.
- Environmental awareness programmes are organised by the NSS Units.

7.5 Whether environmental audit was conducted? Yes  No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- Strengths: Atmosphere of harmony and work culture.
- Weakness: Vacant posts in teaching and administrative section.
- Opportunities: Scope for all round development for first generation students with basic human values.
- Threats: Limitations of job opportunities.

## 8. Plans of institution for next year

- Organising more National and International level seminars
- Opening PG course in English and History
- Opening UG course in Economics and Zoology
- Efforts towards the fill up of vacant teaching posts
- Making virtual class room
- Renovation of ladies toilet
- Approaching State Govt. for construction of new class rooms
- Conducting FDP for large number of faculties

Name : DR. JAYDEB BERA

Name : DR. SUKUMAR CHANDRA



Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

\*\*\*