

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

I. Details of the Institution

1.1 Name of the Institution

PINGLA THANA MAHAVIDYALAYA

1.2 Address Line 1

PINGLA THANA MAHAVIDYALAYA

Address Line 2

Vill. + P.O.-Maligram,

City/Town

Dist.- Paschim Medinipur,

State

West Bengal

Pin Code

721140

Institution e-mail address

pingla_college@rediffmail.com

pinglacollege@gmail.com

Contact Nos.

03222-241224 Mob.- 9609214919

Name of the Head of the Institution:

Prof. Debasis Das

Tel. No. with STD Code:

03222-241224

Mobile:

9609214919

Name of the IQAC Co-ordinator:

Dr. Jaydeb Bera

Mobile:

9432864100

IQAC e-mail address:

pinglacollege.iqac@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

WBCOGN13252

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC(SC)/06/RAR/078 Date: May 01, 2015

1.5 Website address:

<http://www.pinglacollege.org>

Web-link of the AQAR:

<http://www.pinglacollege/upload/notice/Annual Quality Assurance Report 2014-15.pdf>

For ex. <http://www.ladykeanecollege.edu.in/AQAR2013-14.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B ⁺⁺	81.20	2007	5 Years
2	2 nd Cycle	B	2.82	2015	5 Years
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

26-05-2007

1.8 AQAR for the year (for example 2010-11)

2014-2015

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR 2010-11, submitted to NAAC on 11/08/2014 (DD/MM/YYYY)
- ii. AQAR 2011-12, submitted to NAAC on 11/08/2014 (DD/MM/YYYY)
- iii. AQAR 2012-13, submitted to NAAC on 30/05/2014 (DD/MM/YYYY)
- iv. AQAR 2013-14, submitted to NAAC on 06/09/2014 (DD/MM/YYYY)

1.10 Institutional Status

University State ☒ Central ☐ Deemed ☐ Private ☐

Affiliated College Yes ☒ No ☐

Constituent College Yes ☐ No ☒

Autonomous college of UGC Yes ☐ No ☒

Regulatory Agency approved Institution Yes ☐ No ☒

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☒ Men ☐ Women ☐

Urban ☐ Rural ☒ Tribal ☐

Financial Status Grant-in-aid ☒ UGC 2(f) ☒ UGC 12B ☒

Grant-in-aid + Self Financing ☒ Totally Self-financing ☐

1.11 Type of Faculty/Programme

Arts ☒ Science ☒ Commerce ☒ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

Vidyasagar University (V.U.)

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text" value="--"/>
University with Potential for Excellence	<input type="text" value="--"/>
DST Star Scheme	<input type="text" value="--"/>
UGC-Special Assistance Programme	<input type="text" value="--"/>
UGC-Innovative PG programmes	<input type="text" value="--"/>
UGC-COP Programmes	<input type="text" value="--"/>

UGC-CPE	<input type="text" value="--"/>
UGC-CE	<input type="text" value="--"/>
DST-FIST	<input type="text" value="--"/>
Any other (Specify)	<input type="text" value="--"/>

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="6"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="1"/>
2.3 No. of students	<input type="text" value="1"/>
2.4 No. of Management representatives	<input type="text" value="2"/>
2.5 No. of Alumni	<input type="text" value="1"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="0"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="0"/>
2.8 No. of other External Experts	<input type="text" value="2"/>
2.9 Total No. of members	<input type="text" value="13"/>
2.10 No. of IQAC meetings held (2014-2015)	<input type="text" value="06"/>

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes ☒ No ☐

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- Promoting research activities of faculty members.
- Special attention on maintaining academic standard.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<ul style="list-style-type: none">• Meeting with different stakeholders• To conduct seminars• Emphasis on submission of research proposals to different bodies• To encourage faculty members for participation in RC/OP	<ul style="list-style-type: none">• Nine meetings conducted• Ten seminars organised• Three Minor Research Projects sanctioned by UGC• Ten faculty members participated in these programmes

* Attach the Academic Calendar of the year as Annexure.

2.16 Whether the AQAR was placed in statutory body Yes ☒ No ☐

Management ☒ Syndicate Any other body

Provide the details of the action taken

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	--	01	01	--
UG	03	--	--	--
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	03	01	01	--
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	01
Trimester	
Annual	03

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual ☒ Co-operating schools (for PEI)

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Syllabi is revised and updated from time to time by Vidyasagar University

1.5 Any new Department/Centre introduced during the year. If yes, give details.

PG in Bengali

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
21	18	4	-	Librarian-1 GLI-2

2.2 No. of permanent faculty with Ph.D.

11

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	15	-	-	-	-	-	-	-	15

2.4 No. of Guest and Visiting faculty and Temporary faculty

28

2

11

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	3	10	2
Presented papers	4	32	4
Resource Persons	-	-	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Introduced ICT oriented teaching learning methods.

2.7 Total No. of actual teaching days during this academic year

181

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Examination reforms are formulated by the University and the institution conducts the examination as per guidelines of the University.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

03

-

-

2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A. (Hons.)	286	-	8.04	63.99	-	11.54
B.A. (Gen.)	183	-	-	78.14	-	-
B.Sc. (Hons.)	47	-	8.51	14.89	-	57.45
B.Sc. (Gen.)	15	-	13.33	86.67	-	-
B.Com. (Hons.)	6	-	33.33	66.69	-	-
B.Com. (Gen.)	1	-	-	100	-	-

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- Student feedback is honoured and attended properly.
- Marks of University examination (Final & internal assessment) are analysed and suggested for further developments.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	6
UGC – Faculty Improvement Programme	2
HRD programmes	-
Orientation programmes	1
Faculty exchange programme	-
Staff training conducted by the university	1
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	2
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	5	3	NIL	14
Technical Staff	19	5	NIL	19

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Promoting Research activities through Minor and Major Research Projects
- Promoting Faculty members under FDP scheme
- Motivating teachers for publication in reputed Journals
- Motivating teachers for presenting papers in national and international seminars

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	01	-	-	-
Outlay in Rs. Lakhs	4,20,000	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	01	03		01 Final Report
Outlay in Rs. Lakhs	1,32,000.00	7,12,000.00		

3.4 Details on research publications

	International	National	Others
Peer Review Journals	-	01	-
Non-Peer Review Journals	-	01	-
e-Journals	-	-	-
Conference proceedings	02	05	02

3.5 Details on Impact factor of publications:

Range - Average - h-index - Nos. in SCOPUS -

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	2012-14	UGC	4,20,000	4,20,000
Minor Projects	2015-17	UGC	7,12,000	5,14,500
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects (other than compulsory by the University)	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	11,32,000	9,34,500

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	1	-	1	09
Sponsoring agencies	-	UGC	-	Vidyasagar University	College

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College
Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

01

02

3.19 No. of Ph.D. awarded by faculty from the Institution

-

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF

-

SRF

-

Project Fellows

-

Any other

-

3.21 No. of students Participated in NSS events:

University level

2

State level

-

National level

-

International level

-

3.22 No. of students participated in NCC events:

University level

3

State level

1

National level

1

International level

-

3.23 No. of Awards won in NSS:

University level

-

State level

-

National level

-

International level

-

3.24 No. of Awards won in NCC:

University level

-

State level

-

National level

1

International level

-

3.25 No. of Extension activities organized

University forum	-	College forum	2	
NCC	01	NSS	2	Any other -

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Organised National Integration Camp in collaboration with Youth and Welfare Department, Govt. of West Bengal.
- Blood Donation Camp organised with the help of N. S. S. and Students Union.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	9.5 Arc.	-	-	9.5
Class rooms	24	1	College	25
Laboratories	8	0	College	8
Seminar Halls	-	01	College	01
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	2	-	-	2
Value of the equipment purchased during the year (Rs. in Lakhs)	-	3.28 Lac	-	3.28
Others	-	-	-	-

4.2 Computerization of administration and library

- Computerization of office work is nearly completed
- Library is upgraded with computerization

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	15923	1222348.47	873	1,64,380.40	16796	19,51,861.47
Reference Books	10366	729513.00	218	41,095.10	10584	7,70,608.10
e-Books	-	-	-	-	-	-
Journals	1001	42200.00	239	19,892.00	1240	62,092.00
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	-	-	-	-	-	-
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	39	2	10	1	--	--	--	--
Added	2	--	--	--	--	--	--	--
Total	41	2	10	1	--	--	--	--

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Introduced Tally and ERP-9 for B. Com students
- Computer Training to students

4.6 Amount spent on maintenance in lakhs :

i) ICT	1,02,420.00
ii) Campus Infrastructure and facilities	46,43,180.00
iii) Equipments	3,28,686.00
iv) Others	8,36,633.00
Total :	59,10,919.00

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Motivating social services through N. S. S. Units.
- Cultural programmes for promoting values of students.
- National Integration Programme on social harmony.
- Information for career counselling and guidance.

5.2 Efforts made by the institution for tracking the progression

- Organised departmental meeting regularly.
- Monitoring N.S.S., N.C.C. and career guidance cell.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2547	30	-	-

(b) No. of students outside the state

NIL

(c) No. of international students

NIL

Men	No	%	Women	No	%
	-	-		-	-

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1964	277	168	100	8	2517	1965	291	201	115	5	2577

Demand ratio 89%

Dropout 8%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Special coaching and training for socially backward students .
- Coaching classes for entry in services for SC, ST, OBC students

No. of students beneficiaries

121

5.5 No. of students qualified in these examinations

NET	NIL	SET/SLET	-	GATE	-	CAT	-
IAS/IPS etc	-	State PSC	-	UPSC	-	Others	11

5.6 Details of student counselling and career guidance

This is done by the teachers in all departments. Some sort of programmes like personality development, group discussion are organised by the teachers.

No. of students benefitted

139

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
--	--	--	--

5.8 Details of gender sensitization programmes

- Different programmes organised regarding Gender sensitization.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level 5 National level - International level -

No. of students participated in cultural events

State/ University level 3 National level - International level -

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level	<input type="text" value="-"/>	National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>
Cultural: State/ University level	<input type="text" value="-"/>	National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

5.10 Scholarships and Financial Support

	Number of students		Amount
Financial support from institution	From tuition fees fund	523	10/- to 40/-p.m.
Financial support from government	Chief Minister's Fund	266	5000/-p.a.
	Beedi Sramik	86	3000/- p.a.
	Bikash Bhaban	26	9000/- p.a.
	Minority	58	5000/- p.a.
	Kanyasree	265	25000/- p.a.
Financial support from other sources	S. Jindal Foundation	32	3000/- p.a.
	Ramkrishna Mission	10	1400/- p.a.
	Bharat Sevashram	7	1300/- p.a.
Number of students who received International/ National recognitions	-		-

5.11 Student organised / initiatives

Fairs : State/ University level	<input type="text" value="--"/>	National level	<input type="text" value="--"/>	International level	<input type="text" value="--"/>
Exhibition: State/ University level	<input type="text" value="--"/>	National level	<input type="text" value="--"/>	International level	<input type="text" value="--"/>

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: No

Criterion – VI

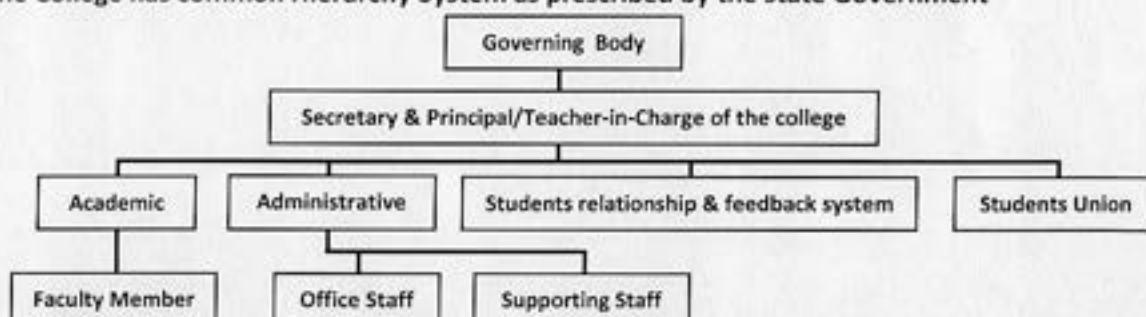
6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

- The institution wants to make it a centre of learning and wisdom, to generate the lessons of discipline and harmony, to motivate the students with the sense of social commitment and human

6.2 Does the Institution has a management Information System

The College has common Hierarchy System as prescribed by the state Government



6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The University frames the curricula. The faculty members implement the directives and take part in academic meetings held in University

6.3.2 Teaching and Learning

- Basically chalk and talk method in arts subjects
- Audio visual methods in science and commerce subjects
- Case-study method is also followed in commerce

6.3.3 Examination and Evaluation

The examination is conducted by the college under the guidance of the university. Faculty members evaluate answer scripts of final examinations and Internal Assessment tests.

6.3.4 Research and Development

- Two teachers engaged in research works under FDP scheme
- One teacher completed Major research project.
- Three teachers engaged in Minor research projects

6.3.5 Library, ICT and physical infrastructure / instrumentation

Process of computerization is followed in the library, Internet facility has been provided to the students and teachers.

6.3.6 Human Resource Management

Under the supervision of Governing Body teachers and students are involved for the development of academic flavour. Research under FDP scheme, Minor and Major projects are encouraged. Scholarship given to meritorious students, concession given to under privileged and meritorious students. The college encourages the faculty members and staff to gain managerial skill.

6.3.7 Faculty and Staff recruitment

NIL

6.3.8 Industry Interaction / Collaboration

NIL

6.3.9 Admission of Students

Admission committee prepares norms under the guidance of University and prepares the merit list maintaining the Govt rules of reservations.

6.4 Welfare schemes for

Teaching	Employees Co-operative credit society
Non teaching	Employees Co-operative credit society
Students	Free scholarship for poor, minority and meritorious students. Insurance facility is given to the students

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done Yes ☒ No ☐ (under process)

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	V.U.	No	-
Administrative	No	V.U.	No	-

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes

Yes

☐

No

☒

For PG Programmes

Yes

☐

No

☒

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

University frames the Internal Assessment Tests which are conducted by the college for Honours and General students.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

Alumni friends are invited to interact at least once in a year.

6.12 Activities and support from the Parent – Teacher Association

We have organised parent teachers meeting twice a year

6.13 Development programmes for support staff

- Group Insurance for the staff
- Loans are provided to staff from Employees Co-operative Credit Society
- Salary is paid as advance on need-based cases
- Provided computer training to support staff

6.14 Initiatives taken by the institution to make the campus eco-friendly

Trees and flower garden are maintained by NSS wings to make the campus eco-friendly.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Encouragement for teachers to do research work under FDP
- To organise National Seminars
- Computerisation of office work
- Tuition fees waived for students scoring above 60% marks
- Xerox facility for students of SC, ST, OBC and minority categories at free of cost
- Financial support to students of BPL category

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

The IQAC of the college laid much importance for obtaining the goals and objectives of the institution. It has decided to submit prayer for affiliation for PG courses in Bengali. Also decided to introduce a system of interaction with the parents on issues related to students and continue the system of assessment of teachers by the students. The decision of constructing a seminar hall, college gate, guest house and guard wall around the pond has taken. The IQAC has also decided to send the prayer for second level assessment to the NAAC.

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

- Tuition fees waived for students scoring above 60% marks.
- Encouragement for holding national seminars and research work under FDP scheme, Major and Minor research projects.

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

- World Environment Day is observed by the NSS Units.
- Environmental awareness programmes are organised by the NSS Units.

7.5 Whether environmental audit was conducted? Yes ☐ No ☒

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- Strengths: Atmosphere of harmony and work culture.
- Weakness: Vacant posts in teaching and administrative section.
- Opportunities: Scope for all round development for first generation students with basic human values.
- Threats: Limitations of job opportunities.

8. Plans of institution for next year

- Already constructed Seminar Hall and intends to install AC
- Opening PG course in Commerce
- Extension of UG course in Economics Honours
- Conversion of class rooms into ICT based class room

Name : DR. JAYDEB BERA

Name : DEBASIS DAS

Jaydeb Bera 05.05.2017

Signature of the Coordinator, IQAC
IQAC Co-ordinator
PINGLA THANA MAHAVIDYALAYA
Maligram • Paschim Medinipur

Debasis Das 05.05.2017

Signature of the Chairperson, IQAC

Teacher -in-Charge
Pingla Thana Mahavidyalaya

