YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	PINGLA THANA MAHAVIDYALAYA
• Name of the Head of the institution	Dr. Sukumar Chandra
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	03222241224
• Mobile No:	9800866813
• Registered e-mail	pinglacollege@gmail.com
• Alternate e-mail	iqac@pinglacollege.ac.in
• Address	Vill.,P.O.: Maligram; Dist: Paschim Medinipur
• City/Town	Midnapore
• State/UT	West Bengal
• Pin Code	721140
2.Institutional status	
• Affiliated / Constitution Colleges	
• Type of Institution	Co-education
• Location	Rural

- Financial Status | **Grants-in aid**

- Name of the Affiliating University | **Vidyasagar University**

- Name of the IQAC Coordinator | **Dr. Jaydeb Bera**

- Phone No. | **03222241224**

- Alternate phone No. | **03222241224**

- Mobile | **9674667740**

- IQAC e-mail address | **iqac@pinglacollege.ac.in**

- Alternate e-mail address | **principal@pinglacollege.ac.in**

3.Website address (Web link of the AQAR (Previous Academic Year) | https://pinglacollege.ac.in/wp-content/uploads/2022/10/AQAR_Report-2019-2020.pdf

4.Whether Academic Calendar prepared during the year? | **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: | https://pinglacollege.ac.in/wp-content/uploads/2022/12/Academic-Calendar-2020-2021.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B++**	**81.20**	**2007**	**01/05/2007**	**30/04/2012**
Cycle 2	**B**	**2.82**	**2015**	**01/05/2015**	**30/04/2020**

6.Date of Establishment of IQAC | **26/05/2007**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NA	**NA**	**NA**	**NA**	**0**

8.Whether composition of IQAC as per latest NAAC guidelines | **Yes**

- Upload latest notification of formation of | View File

IQAC		
9.No. of IQAC meetings held during the year	05	
- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
- If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
- If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Received 'International Education Award 2020' in best use of technology category 2020

Organised thirteen webinars

Published online magazine ' e-chchhemato'

Organised joint webinar on " Leadership, Team Building & Career Development" in association with The Institute of Chartered Accountants of India, Eastern India Regional Council

Conducted job oriented programmes

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To encourage faculty members to join OP, RC, Workshop and FDP by online mode	Twenty nine teachers participated in OP,RC, Workshop and FDP by online mode
To conduct job oriented programmes	Conducted job oriented programmes
To use more technology in education	Received 'International Education Award 2020' in best use of technology category 2020
To Publish online magazine 'e-chchhemato'	Published online magazine 'e-chchhemato'
To form Mentor-Mentee groups	Formed Mentor-Mentee groups

13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
Governing Body	24/12/2022

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2020-2021	16/01/2023

15.Multidisciplinary / interdisciplinary

Pingla Thana Mahavidyalaya is a rural based co-educational institution. It applies different multiidisciplinary and interdisciplinary courses.

a. Our college runs Multidisciplinary/interdisciplinary courses.

b. Four PG departments namely Bengali, Commerce, English and History adopts interdisciplinary courses.

c. CBCS is introduced in all subjects.

d. On line classes are taken for the benefit of the students.

e. Internship is introduced for giving interest in research.

f.Semester system is introduced

16.Academic bank of credits (ABC):

The college is planning to register under ABC.

a. ABC helps faculty to manage and check the credits earned by the students.

b. To promote student-centric education

c. Focus on learner-friendly teaching approaches

d. Enable students to learn at their own pace

e. It increases the students freedom in choosing their courses and academics.

17.Skill development:

The college is implementing different skill development programmes.

a. It enhances employability

b. It increases labor productivity

c. It helps countries to become more competitive

d. It enhances leadership skills

e. It boosts confidence

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The college is implementing different strategies for the integration of Indian Knowledge System.

a. It seeks to promote interdisciplinary research on all aspects of Indian Knowledge system

b. It preserve and disseminate Indian Knowledge system for societal applications

c. Solutions to many of world's problems lie in Indian Knowledge system

d. It actively engages for spreading the rich heritage of our country

e. More emphasis on regional language

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The institution has taken several initiatives to transform its curriculum towards Outcome based Education (OBE).

i. It helps colleges to analyse, assess, and map the lesson learnt by students based on the questions attempted to attain Programme Outcomes.

ii. It helps colleges to analyse, assess, and map the lesson learnt by students based on the questions attempted to attain Course Outcomes.

iii. It helps colleges to analyse, assess, and map the lesson learnt by students based on the questions attempted to attain Program Education Objectives (PEOs).

20.Distance education/online education:

During Lock-down period the institution has implemented blended mode.

a. It is helpful for those who may not always be physically present at school

b. Distance learning can expand access to education and training for all.

c. The high cost of education affects students in higher education. Distance education has been a more cost-effective form of learning.

Extended Profile

1.Programme

1.1   **23**

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	[View File](#)

2.Student

2.1   **1791**

Number of students during the year

File Description	Documents
Data Template	[View File](#)

2.2   **783**

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	[View File](#)

2.3   **374**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1   **34**

Number of full time teachers during the year

File Description	Documents
Data Template	[View File](#)

3.2   **1**

Number of Sanctioned posts during the year

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	23

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	1791

File Description	Documents
Data Template	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	783

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	374

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	34

File Description	Documents
Data Template	View File

3.2 Number of Sanctioned posts during the year	1

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	45
4.2 Total expenditure excluding salary during the year (INR in lakhs)	1915957
4.3 Total number of computers on campus for academic purposes	112

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Pingla Thana Mahavidyalaya is a rural based co-educational institution. It is affiliated to Vidyasagar University. So the institution has to abide by the curriculum and syllabus designed by Vidyasagar University. At present CBCS and semester system is introduced in all subjects. The college has taken the following mechanism for effective delivery of curriculum and proper documentation: (i) As per CBCS pattern the course components include Core Course (CC), Discipline Specific Elective (DSE) Course, Generic Elective (GE) Course, Ability Enhancement Compulsory Course (AECC), and Skill Enhancement Course (SEC). (ii) Our college conducts an orientation programme for the students admitted into first semester. In this programme they are informed about the curriculum, grading system, credit system, evaluation system, library facilities and other support services. (iii) They are also informed about computation of CGPA (Cumulative Grade Point Average). (iv) At the beginning of the academic session the Academic sub-committee of our college meets with all head of the

departments. The Academic sub-committee discusses all academic matters including fixing up dates for internal assessment. The committee prepares an Academic Calendar which is circulated among students and faculty members through the college website. The committee also evaluates the previous year's results.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	**Nil**

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Our college is under the jurisdiction of Vidyasagar University. The Academic sub-committee of our college prepares the Academic Calendar at the beginning of each session at the institution level which is uploaded at college website. This academic calendar gives the students an idea of the upcoming sports, cultural, and extra-curricular activities in advance. This Academic Calendar outlines the tentative dates of (a) commencement of classes (b) date of internal assessment (c) date of sports programme (d) date of cultural activities (e) Observation of foundation day (f) observation of famous days (g) major college events etc. At present CBCS and semester pattern are introduced in all subjects. Continuous evaluation is a mandatory in CBCS pattern. In all subjects, internal assessment is part of the evaluation system of Vidyasagar University and the marks obtained in this examination are taken into consideration by the University at the final award list. This year internal evaluations were conducted through written examinations by online mode. On the basis of the results of internal assessment slow learners were detected and they were given special attention to do better. Marks of internal assessment were uploaded by teachers to the University portal.

File Description	Documents
Upload relevant supporting documents	**No File Uploaded**
Link for Additional information	https://pinglacollege.ac.in/wp-content/uploads/2022/12/Academic-Calendar-2020-2021.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

23

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	**No File Uploaded**

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Our college gives emphasis upon imparting holistic education to all the students. Our college is affiliated to Vidyasagar University. So the institution has to abide by the curriculum and syllabus designed by Vidyasagar University. The teaching-learning process is further enriched by giving emphasis on ethics, gender, human values, environmental and sustainability into the curriculum. Our college adopts two methods for integrating crosscutting issues relevant to these issues. Some departments choose Discipline Specific Electives (DSE) and Skill Enhancement Courses (SEC) covering the crosscutting issues relevant to these issues. The IQAC, NSS and some departments organize seminars/webinars/awareness programme that impart knowledge about the ethics, gender, human values, environmental and sustainability. The NSS units observe World Environment Day , Human Rights Day. The Department of Physical Education observes Yoga Day on 21st June every year. All 1st semester students opt

Environment Science (ENVS) subject as AECC. They attend classes, prepare project under the guidance of teachers and submit it to the teachers. The students gather different aspects of knowledge on environmental matters.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	**No File Uploaded**

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

3

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	**No File Uploaded**

1.3.3 - Number of students undertaking project work/field work/ internships

36

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	**No File Uploaded**

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**C. Any 2 of the above**

File Description	Documents
URL for stakeholder feedback report	**No File Uploaded**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	**No File Uploaded**
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**C. Feedback collected and analyzed**

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	**Nil**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1858

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	[View File]

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

146

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File]

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

In all subjects internal assessment is part of the evaluation system of Vidyasagar University. On the basis of the results of internal assessment slow learners were detected and they were given special attention to do better. For assessing the learning levels of the students belong to slow learners, departments took special classes through virtual mode on Google meet and Zoom. Tasks and assignments were sent by the teachers to the students and it has been corrected by the departmental teachers via e-mail and whatsapp for their improvement and rectification of their mistakes. On the basis of response at the class and the marks obtained at the internal assessment advanced learners are detected. Advanced learners were motivated and encouraged to participate in webinars workshops so that they can listen to eminent speakers in order to advance their their knowledge and skill. They were also motivated to participate in poster competition, quiz competition and essay competition organized by our college. They were also motivated to make their contributions for online college magazine ' e-chchhemato' published by our college. Advanced learners of PG departments are motivated to appear at NET/SET examination.

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1986	**78**

File Description	Documents
Any additional information	**No File Uploaded**

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Students of the college were encouraged in experiential learning, participative learning and problem solving methodologies for enhancing learning experiences. Due to Covid 19 pandemic during 2020-2021 field visits and educational excursions were not possible. As far as participative learning was concerned different webinars, awareness programme, poster presentations, quiz competitions were organized throughout the session. Students were encouraged and motivated to join and actively participate in these programmes. Under the guidance of Career Counselling Cell, a webinar was organized for enhancing student's learning experiences through participative learning. As the problem solving methodologies Environment Science (ENVS) project was assigned to all 1st semester students . They attended classes, prepared project under the guidance of teachers and submitted it to the teachers who evaluated the same through online mode.

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

All academic departments of Pingla Thana Mahavidyalaya follow ICT enabled teaching in addition to the traditional classroom education. About 15 classrooms and labs are ICT enabled with projectors installed and the campus is enabled with high speed wifi connection. Due to lockdown, teaching was fully conducted in an online mode. The faculty used various ICT enabled tools to enhance the quality of teaching-learning like:The faculty members used Google meet or Zoom to conduct tests and for lecture delivery. Also used many interactive methods for effective teaching such as PPT with animations, Video clippings, Use of online resources from NPTEL, Coursera, youtube links.WhatsApp groups are used as platforms to communicate, make announcements, address queries, and share information. All teaching materials and instructional material for conducting Experiments are uploaded by faculty members in the institutional learning management system (ILMS).All the departments conduct webinars, workshops and guest lectures on the new developments in the core subjects for effective teaching and learning by Industry experts and Alumni on Zoom platforms and also broadcasted the same on Youtube.In the Commerce and Economics department SPSS, STATA, E-Views are extensively used in classrooms. MATLAB, SCILAB, PYTHOn are used for numerical laboratories in various science departments.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

78

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	**No File Uploaded**
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

33

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

20

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	[View File](#)

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

316 years

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Policies, procedures, rules and regulations regarding the Internal Assessment of the college were properly discussed with the students of every semester at the commencement of academic session. At present CBCS and semester pattern are introduced in all subjects. Continuous evaluation is mandatory in CBCS pattern. In all subjects internal assessment is part of the evaluation system of Vidyasagar University and the marks obtained in this examination are taken into consideration by the University at the final award list. The committee prepares examination schedule for Internal evaluation. Slow learners were detected on the basis of such evaluation and necessary measures were taken for the slow learners. Finally faculty members uploaded marks of the internal assessment to the university portal. Due to Covid-19 Pandemic this year internal assessment were conducted through online mode. Doubts of students regarding examination were clarified by the teachers. Students were regularly made aware of their mistakes so that they do not repeat the mistakes. As internal assessment is part of the evaluation system of Vidyasagar University and the marks obtained in this examination are taken into consideration by the University at the final award list so a robust and transparent mechanism was maintained by the college. At the beginning of the academic session the question pattern and marking system were explained to students.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Students were made aware that internal assessment was part of the evaluation system of Vidyasagar University and the marks obtained in this examination were taken into consideration by the University at the final award list. Policies, procedures, rules and regulations regarding the Internal Assessment of the college were properly discussed with the students of every semester at the commencement of academic session. Due to Covid-19 Pandemic this year internal assessment were conducted through online mode. At the beginning of the academic session the question pattern and marking system were explained to students. The college has developed a proper and efficient mechanism to deal with any kind of internal examination related grievances. Answer scripts of internal assessment were kept under the custody of respective department. If any error or discrepancy in students' results is reported, teachers of the concerned department and college authority take immediate care of it and steps and efforts are quickly made to redress student's grivences. Our college has a Grievance Redressal Cell where student's grievances can be reported. Academic sub committee conducts meeting, analyses results and discusses if any grievance had been found. Feedback is collected from the students and parents regarding internal assessment and their suggestions are noted. Mentoring system is effective in our college. Mentees are encouraged to share their problems with mentors to take necessary measures to redress grievances.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

For a developed and advanced teaching-learning system, it becomes undoubtedly necessary that both the teachers and students are informed clearly about the Programme Outcomes (PO), Programme Specific Outcomes(PSO), and Course Outcomes (CO) of the programmes offered by the institution. The clear picture of contents, scope, benefits and limitations of Programme Outcomes (PO), Programme Specific Outcomes(PSO), and Course Outcomes (CO) of the programmes enables the teachers to plan for whole teaching process and to implement the lecture delivery in an efficient manner. After

explaining and communicating the outcomes to the students, the students understand that what they are studying and what will be their final learning outcomes after completing the entire course.

Due to Pandemic during the session 2020-2021,at the commencement of class every department of the college properly communicated the Programme Outcomes (PO), Programme Specific Outcomes(PSO), and Course Outcomes (CO) of the programmes offered by the institution and it was clearly displayed on the college website. Parents were informed about PO's, PSO's and CO's at Parent-Teacher meeting. At the Induction meeting of 1st Semester students PO's, PSO's and CO's were clearly communicated. It was also explained and communicated at the Mentor-Mentee meeting of some departments.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Our college stresses prime importance on the evaluation of the performance of the students. By monitoring the attainment of Programme Outcomes (PO), Programme Specific Outcomes(PSO), and Course Outcomes (CO) of the programmes offered by the institution, our college regularly attempts to evaluate whether the students are able to achieve their goals. Answer scripts of internal assessments were kept under the custody of respective department. Award list of internal assessment and marks obtained at every semester i.e. the performance of each student were recorded by the faculty members of the concerned department. For evaluation of attainment of learning outcomes internal assessment, class tests, tutorials, project preparation were applied. In Commerce department students gained knowledge about Income Tax Return preparation, in Physics department students gained knowledge about, in Zoology department students gained knowledge about monitoring and measuring health of an ecosystem, in Botany department students gained knowledge about, in Chemistry department students gained knowledge about. Our college organizes Parent-teacher meet. From this meet feedbacks from students and parents are taken for measuring the attainment of goals of Programme Outcomes (PO). Career Counselling Cell organized webinar

and workshop on job opportunities and arranged campus placements. Thus students got proper guidance in this regard.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

356

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	**No File Uploaded**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://pinglacollege.ac.in/notices/

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

13

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

33

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

12

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The four NSS Units of our college adopted four neighbouring villages. During lock down period the volunteers of NSS Units went to this villeges and helped the people by distributing Masks and Sanitizers. The NSS Units organised a programme on "Pledge for Life Campaign- Tobacco Free Youth. The NSS Units also visited Flood affected areas and distributed dry foods, clothes, medicins and others. The volunteers of NSS Units also participated in Campus Cleaning Programme.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

1

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

4

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/

NCC/ Red Cross/ YRC etc., during the year

4

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	[View File](#)

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

1

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	**No File Uploaded**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Our college has a vast area covering 6.5 acres of land. It has buildings namely. It is equipped with modern facilities and learning resources in library, laboratories, class room etc. ILMS is introduced for the benefit of the students. Along with traditional chalk and talk method, IT enabled methods are applied by the teachers for the betterment of teaching learning methods. Laboratories are equipped with modern instruments, chemicals, software for the interest of the students. In some departments projectors are used. Library is the heart of our institution. The Library Sub-committee headed by the Librarian performs all activities relating to library. OPAC is available in the library. SOUL Software is currently active in library. Displaying the arrival of new books and journals arrival in library is a new idea. The college has a gymnasium where various equipments are kept. The Gym attendant supervises the gymnasium. The college has two hostels, one is for boys and another is for girls. Support facilities include a canteen, a seminar hall, a sports ground, a gymnasium, a medicinal plants garden. Classes are allotted for optimum utilization of the physical infrastructure. It includes smart boards, LCD projectors, laptops, desktops for better teaching-learning.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Our college gives emphasis to the overall development of the students and organizes and participates in various sports, games, yoga , and cultural activities regularly. Our college has a big play ground for sports, games and yoga. We have a gymnasium with necessary instruments. The Department of Physical Education has a Gymnasium attendant who looks after the playground, multi-gym and all types of sports equipments. The college generally holds its Annual Sports Meet in the month of November or December every

year. Due to Lockdown this year college could not organize such sports meet. The college provides various instruments and facilities for indoor games which include Carrom board, Table Tennis board etc. The Cultural sub-committee published online e-magazine ' e-chchhemato' which was uploaded to the college website and became very popular. Faculty members and ex-faculty members, students and ex-students contributed their articles, drawings and photographs in this magazine. The Cultural sub-committee and NSS units organized online essay competition and quiz competition. The Department of Physical Education organized a webinar to observe World Yoga Day. Besides these, the students of our college participated in year-round celebration of national festivals and observation of famous days.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

14

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

Classrooms with LCD facilities -11, classrooms with Wi-Fi/LAN facilities - Whole Campus, smart classrooms - 03, classrooms with LMS facilities - 10, Seminar hall with ICT - 01

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR

in lakhs)

19

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

E-learning process has been developed for the benefit of the students.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**E. None of the above**

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

40

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Our college has been gradually developing its Management Information System. (i) Admission procedure, name of the courses and number of seats are uploaded at the college website. The whole admission process is conducted online, through the website www.pinglacollege.ac.in. (ii) IFMS, Government of West Bengal is used for salary of the all teaching and non-teaching staff of our college. (iii) The college has an MIS software named Smart College. This software runs from a central database in networked condition. Accounting and financial transactions are managed by this software. (iv) Academic Calendar is posted on the website of our college. (v) In our library OPAC (Online Public Access Catalogue) is available. Besides OPAC, search facilities are also available for students. SOUL software is currently active in library. (vi) The main website of our college is www.pinglacollege.ac.in. It contains mission and vision of the college, various departments, and details of teaching and non-teaching staff, the composition of the Governing Body, activities and minutes of IQAC, year-wise AQAR, Academic calendar and various facilities available for students. All kinds of notices and

upcoming events are regularly posted on the website. (vii) The college has opened a Facebook profile and YouTube channel in the name of Pingla Thana Mahavidyalaya for providing latest news, updates and information to all stakeholders of the college.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

112

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution

E. < 5MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

10

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The physical, academic and support facilities were maintained and administered by different sub-committees formed by the Governing Body, the highest body of our institution. Classes are allotted for optimum utilization of the physical infrastructure. It includes smart boards, LCD projectors, laptops, desktops for better teaching-learning. Class rooms were equipped with smart boards, LCD projectors etc. Laptops, desktops were regularly checked to keep them operational during lockdown. Academic sub-committee monitors all academic matters including internal assessment of all departments. The Development sub-committee takes care of construction mainly for new construction. The Laboratory sub-committee is assigned to supervise all departments with laboratory facilities. The Physics department, Chemistry department, Botany department, Zoology department and Geography department have laboratory assistants for smooth functioning of the laboratories for the benefit of the students. All decisions related to the Central Library are taken by the Library Sub-committee. The committee purchases books, catalogues it and issues to the students. The Librarian is the convener of the Library sub-committee. The Department of Physical Education has a Gymnasium attendant who looks after the playground, multi-gym and all types of sports equipment. For water purifiers and other equipment, the college has annual maintenance schemes with different agencies. The Campus beautification sub-committee keeps the campus clean with the help of NSS units of our college.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

778

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	[View File](#)
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

188

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	[View File](#)

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**C. 2 of the above**

File Description	Documents
Link to institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	**No File Uploaded**

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

12

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

12

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	**No File Uploaded**

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

4

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

84

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	[View File]

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

2

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

2

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	**No File Uploaded**

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college provides a room for students council to function different activities for the benefit of the students. The students council of our college plays a vital role in decision making in sports sub-committee and cultural sub-committee. They organize Freshers welcome programme, annual function, annual sports and other activities in association with different sub-committees. They also organise Saraswati puja in college campus. They draw attention in raising questions regarding performance of the students and different issues relating to administrative works. They actively participate in different programmes like:

observation of National Youth Day, observation of Netaji's Birth Day, observation of Republic Day, celebration of Saraswati Puja, Annual cultural programme, Annual Sports, Campus cleaning programme with NSS and NCC, Swachhata Pakhwada Programme, observation of AIDS Day, observation of NSS Day, observation of Human Rights Day, World Yoga day etc. Due to Covid-19 Pandemic large number of programmes could not be organized this year. Student council helped to collect articles and poems from the students for online magazine ' e-chchhemato' which is very popular among the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

14

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Our college has a Alumni Association but not yet registered. But the Alumni Association contributes three prizes titled "Arun Chaudhuri Smriti Puraskar"in the name of Arun Chaudhuri, the first Principal of our institution, for the encouragement of the

students. The prizes are given for highest marks obtained at the university examination for Arts, Science and Commerce streams.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs) | **E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Pingla Thana Mahavidyalaya was established in 1965. It is a co-educational rural based college situated in the district of Paschim Medinipur. Most of the students belong to poor category and belonged to Scheduled Caste and Scheduled Tribe category. Many of them are first generation learners. Our vision is to educate them so that they can get established in future. The college authority understands the importance of ICT, so the authority constructed virtual class rooms for the benefit of the students. The college has two hostels, one for boys and other for girls. We have a guest house where visiting faculties can stay. The College forms different sub-committees for smooth functioning of the college. For each Sub-committee a faculty is appointed as in-charge / convener, and he / she takes up the leadership in all matters relating to all programmes. Members give their opinion in the meeting.Our college wants to ensure a scientific teaching-learning experience for both the teachers and the students by applying different teaching methodologies, by upgrading the physical infrastructure, implementing IT enabled methods.

The Governing Body, highest body of our institution, includes three faculty members and one non-teaching staff. The IQAC includes seven faculty members and one non-teaching staff. So they have a great role in the college administration and academic

administration. Teacher's Council plays a great role for the benefit of the teachers and students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

During the lock-down period the whole teaching-learning process changed over to online mode under the leadership of the Principal and the IQAC. The highest body of college administration is the Governing Body. (i) Academic sub-committee monitors all academic matters including internal assessment of all departments. (ii) The Development sub-committee takes care of construction mainly for new construction (iii) The Repairs and Maintenance sub-committee looks after the matter relating to repair and maintenance of all buildings and for renovation. (iv) E-Tender is invited under the guidance of an engineer not below the rank of assistant engineer. (v) The Laboratory sub-committee is assigned to supervise all departments with laboratory facilities. (vi) All decisions related to the Central Library are taken by the Library Sub-committee. (vii) The Department of Physical Education has a Gym attendant who looks after the playground, multi-gym and all types of sports equipment. (viii) For water purifiers and other equipment, the college has annual maintenance schemes with different agencies. (ix) The college website is maintained by a agency. (x) The college has two hostels — one for boys and another for girls. (xi) The Campus beautification sub-committee keeps the campus clean with the help of NSS units of our college. (xii) The Cultural sub-committee published online magazine ' e-chchhemato' which was uploaded at the college website and became very popular. The IQAC encouraged teachers to participate in online Orientation Programme, Refresher courses and FDPs.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Every year our college publishes prospectus. Details of admission are given in the prospectus. Admission is done by online mode. Admission sub-committee completes all the formalities relating to admission. Transparency is assured in the merit list. Government reservation policy is strictly maintained. The whole admission process of our college is conducted through online mode. Details of courses, faculty profile, notices and all upcoming events are displayed in college website. ILMS is used for the sake of the students. This year our college published online magazine ' e-chchhemato'. During the lock-down period twelve departments organized webinars on contemporary issues. Students have participated in the poster competitions on relevant topics. The college foundation day was observed virtually.

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

As our college is under the jurisdiction of Vidyasagar University so the college has to abide by the curriculum developed by the Vidyasagar University. The administration of the college runs as per rules and regulations laid down by the Directorate of Public Instructions, Department of Higher Education, Government of West Bengal. The highest body of college administration is the Governing Body. The Governing Body consists of three members from the teachers, one member from non-teaching staff, two members are nominated by the Government of West Bengal, two members are nominated by the Vidyasagar University, one member is nominated by the West Bengal State Council of Higher Education. It forms different sub-committees for maintaining and utilizing physical, academic and support facilities. The committees are Academic sub-committee, Finance Sub-committee, NAAC sub-committee, Development Sub-committee, Repairs and Maintenance sub-committee, ICT sub-committee, Purchase sub-committee, PF sub-committee, Service Book sub-committee, Research sub-committee, Laboratory sub-committee,

Campus beautification sub-committee, Hostel sub-committee, Sports sub-committee, Cultural sub-committee, Routine Sub-committee, Students' Welfare sub-committee and Library sub-committee. The IQAC monitors academic issues and assures quality in academic affairs. Teachers' Council comprising of all the wholetime teachers of the college is engaged in different administrative, academic and co-curricular activities through various committees. As per suggestions made by UGC our college constituted Students' Grievance Cell, Anti-ragging Cell, Internal Complaints Committee (ICC). These cells are engaged to work beyond the normal activities of the college.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The Pingla Thana Mahavidyalaya Employees Credit Cooperative Societies provides loans to teaching staff, Group Insurance Schemes for all permanent teaching staff, Study Leave under faculty Development Programme (FDP) for teaching staff, Maternity

leave for female teachers, Child Care Leave for female teachers. Government approved leave facilities are for all teaching staff. On duty leave for attending Orientation Programme, Refresher Course, FDP, Seminars etc. Career Advancement Scheme (CAS) for all teaching staff are provided by the institution. All teaching staff can avail the General Provident Fund (GPF) scheme. A teaching staff can avail loan or can withdraw money from this PF account on non-refundable basis. All teaching staff on substantive basis can avail government health insurance policy named West Bengal Health Scheme maintained by the Government of West Bengal.

For non- teaching staff:

The Pingla Thana Mahavidyalaya Employees Credit Cooperative Societies provides loans to staff, Group Insurance Schemes for all permanent staff, Bonus and Government approved leave facilities for all permanent non-teaching staff. Ten years benefit and twenty years benefit are given to non-teaching staff. All non-teaching staff can avail the General Provident Fund (GPF) scheme. Anon-teaching staff can avail loan or can withdraw money from this PF account on non-refundable basis.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by

the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

29

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

At the end of academic session all teaching and non-teaching staff were given Self-Appraisal Proforma. All teaching and non-teaching staff have to submit a Self-Appraisal Report (SAR) . It contains number of days leave taken, number of theoretical and practical classes taken, seminar attendance, publication details, research experience etc. Academic portion of SAR was checked by the Principal and the IQAC..

Performance of the non-teaching staff posted in various academic departments was reported by the head of the departments. Performance of the non-teaching staff posted in Principal's office was evaluated by the Head Clerk. An overall monitoring and assessment was done by the Principal. Among the guest staff wages were determined according to performance of the staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution conducts external audit of our college. Our college has a finance sub-committee consisting internal and external GB members. The college also nominates a bursar to monitor the financial matters of the college. The Directorate of Public Instructions (DPI), Department of Higher Education, Govt. of West Bengal appoints External Audit Firm to conduct External Audit to audit the financial matters of the college. The audit report is placed before the Governing Body and finally the report is submitted to the Government of West Bengal. A copy of audit report of every year is kept with the college authority. Suggestions given in the audit report are maintained in the next financial year. There was no adverse reports and no irregularities were mentioned in the Audit report.

Internal audit has been done on the expenditure of the UG departments, PG departments, and government grants. The institution has to deposit fifty percent of tuition fees collected

from students to the Treasury of the Government of West Bengal. This fifty percent of tuition fees collected from students has been audited by a Chartered Accountant. A consolidated report of internal audit was submitted to the Principal for presenting it to the Governing Body.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Our college receives large portion of its funds from State Government, RUSA, and UGC. The college also collects money from students. The amount collected from students are distributed amongst departments, library, laboratories. Fifty percent of tuition fees are paid to the state government. Remaining amount are spent for enhancement of academic and infrastructural facilities. Our college runs four P.G. departments namely Bengali, Commerce, English and History and two departments namely Zoology and Economics on self-financing basis. Self-financing courses are the main source of income of the college.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The academic session 2020-2021 was badly affected by the pandemic. All educational institutions were closed since 16th March 2020. But our college started its academic activities under the leadership of the Principal on the alternative modes from 1st April 2020. Along with online teaching -learning e-contents were developed. ILMS was introduced for the benefit of the students. The entire process was planned , designed, and supervised by the IQAC under the leadership of the Principal with the help of different sub-committees.

IQAC took initiatives to organize webinarswith various departments. Distinguished resource persons were invited in this programmes. Staff were enriched by this programme. Teachers and students were benefited by these webinars and gained skill and knowledge. Participation of teachers in FDP was satisfactory. College authority gave permission to the faculty members to join Orientation Programme and Refresher Course through online mode.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities. The following steps have been taken under the supervision of IQAC:

Formation of different sub-committees including Academic sub-committee and Research sub-committee that monitors and reviews the teaching-learning process.

The Development sub-committee monitors infrastructural affairs for smooth functioning of teaching-learning process.

Necessary steps have been taken for slow learners on the basis of class response and marks obtained at internal assessment.

During lockdown period students of various departments could not avail library facilities and could not purchase books. The departments took the initiative an alternative ways for the benefit of the students. Faculty members from various departments made e-contents and uploaded study materials to ILMS for the benefit of the students.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	<u>View File</u>

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

So far as the promotion of gender equality is concerned, our college considers female students equally in terms of their right to explore their innerquality, individuality, and personality. Our college is always devoted to teaching and upholding the views that gender sensitization among students is their topmost responsibility and a basic requirement in higher education. In order to promote gender sensitization in the sphere of higher education, the college administration has implemented several welfare programs that offer completely free education to female students. Our institution has established a women's cell and an anti-ragging cell to make the students aware of women's empowerment and to raise their understanding of their rights. These cells on various occasions conduct various programs and activities for the students to popularize the idea of gender sensitization and empowerment. Anti-sexual harassment cell has been taking distinct care of the girl students and trying to support them in every respect to build and boost their confidence level while they face any type of problems within the campus or outside the campus. Our principal and concerned coordinator of this Cell even take their parents into confidence while getting any such kind of problems faced by the girls. This makes the girls seeking admission in a large number to our college.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	So far as the promotion of gender equality is concerned, our college considers female students equally in terms of their right to explore their innerquality, individuality, and personality. Our college is always devotedto teaching and upholding the views that gender sensitization among students is their topmost responsibility and a basic requirement in higher education. In order to promote gender sensitization in the sphere of higher education, the college administration has implemented several

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records. (iv) Rotational duty by all faculty members for maintaining discipline and security. (v) Strict implementation of Anti-Ragging measures and keeping the campus ragging free. (vi) Awareness campaigns on women's safety and gender sensitivity through street plays, rallies and camps by NSS and NCC student volunteers. (vii) Separate hostels are provided for girls with appropriate security arrangements and a hostel committee is formed to take care of the students. (viii) Security guards are deployed at the main gate and students with valid identity cards are allowed into the campus. (ix) The college campus is under surveillance with CC cameras installed at prominent locations. (x) Sufficient lighting is provided in the campus during the night. A special lighting system is arranged in case of an extension of regular hours for cultural activities and others. (xi) Women faculty members accompany girl students when they participate in outdoor activities or tours having to maintain proper records. (xii) Internal Complaints Committee (ICC) interacts with the girl students at regular intervals and resolve the issues addressed by them. (xiii) The college ensures social security through Anti-Ragging Committee and Grievance Redressal Committee. (xiv) The Disciplinary committee curbs indiscipline on campus. (xv) A complaint box is arranged to receive grievances or suggestions from the students which are addressed by respective committees. (xvi) Emergency contact numbers are displayed in prominent places in the campus. (b) Counseling (i) Faculties of the respective department guide the students during mentoring regarding academic performance, career plans and personal issues. (ii) Mentor of the department monitors the students and takes necessary measures for their

	psychological upliftment. (iii) ICC members enquire and counsel the students addressing their problems from time to time. (iv) Guest lectures are engaged by the ICC to address health, stress, or gender sensitization issues. (v) Eminent persons from the police department and constitutional members are invited by the college administration to counseling the students regarding ragging, eve-teasing, and harassment. (vi) Formal and informal avenues for counseling male and female students and staff for academic and other issues or problems. (vii) On-line Grievance Redressal system for staff, as well as students,isalso available. (viii) Specific courses dedicated to gender issues. (ix) Faculty Placement Cells and Alumni Placement Assistance Cell extends support in educating the girl students regarding career plans and entrepreneurship development. (x) Health Counseling, Values Counseling, and Career Counseling take place periodically. (c) Common Rooms: (i) In all of the departments, cubicles have been allocated for faculty members, which also facilitatesholding meetings and discussions. (ii) Girls' common rooms in the campus with required facilities are provided. (iii) The central library provides a separate reading space for girls, which is utilized during free periods. (iv) The college canteen has a separate space for girls to avoid inconvenience during working hours. (v) Separate spaces and courts are provided for sports and games for girls and they are always encouraged.
7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The primary focus is to reduce, reuse and recycle the waste. For the collection of waste, building-wise separate bins are kept. This ensures that solid waste is segregated at the source. For the recycling/reuse of used paper collected and used on both sides for office purposes and official drafts. Garbage is segregated into wet and dry bins. Canteen and Hostel wet garbage are disposed of in the composting plant prepared specially for this purpose in the institute. The college has a place on its campus where solid waste materials are disposed of.

E-waste management:

An E-waste bin has been installed with the help of the West Bengal Pollution Control Board in the office of the Principal.

Hazardous chemicals and radioactive waste management:

Harmful chemical wastes from the chemistry laboratory are collected in containers specially constructed for this purpose. These containers are being covered safely so that these chemicals do not come into contact with the outer environment. Thus, chemical wastes are neutralized and discarded.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	**Nil**
Any other relevant information	[View File](#)

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting	**B. Any 3 of the above**

Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	[View File](#)

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of Bicycles/ Battery powered vehicles** 3. **Pedestrian Friendly pathways** 4. **Ban on use of Plastic** 5. **landscaping with trees and plants**	**B. Any 3 of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Any other relevant documents	[View File](#)

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**B. Any 3 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college has made several attempts and taken numerous measures to create an inclusive atmosphere, which includes tolerance and harmony toward cultural, regional, linguistic, communal, socio-economic, and other diversities. The NSS and NCC team of this institution proactively taking efforts in providing an inclusive

environment.The initiatives are to promote better education, economic upliftment of the needy, and set communal harmony. NSS units have conducted lectures in the adopted villages for increasing their environmental and ethical awareness. The college aspires to promote tolerance and harmony among the students, faculty, staff, and other stakeholders by commemorating numerous national and international holidays, events, and festivals. BhashaDibas, RabindraJayanti, Saraswati Puja, Netaji's birth day,Republic Day, Independence Day, World's Yoga Day, etc. are observed inside the college campus. Teachers and NSS volunteers went to the flooded region to distribute dry food and other supplies. Every year the college celebrates foundation day and, on this day, several cultural and socio-economic programs are organized. Freshers Day is observed annually in our college as a tradition. We do not tolerate cultural, regional, linguistic, communal, socio-economic, or other differences, despite the institution's varied socio-cultural background and language diversity. The NSS team of this institution observes RashtriyaEktaDiwas (a vow made by staff and students on National Integration Day) each year on October 31, the birth anniversary of SardarVallabhbhai Patel.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Pingla Thana Mahavidyalaya is a rural model college. Most of the students are first learners and they belong to poor families. In our college, most of the students belong to scheduled castes, scheduled tribes, and minority categories. We believe in giving holistic all-around education to students. One of the main lessons taught at the institute through a variety of techniques is educating students on their constitutional rights, values, obligations, and responsibilities. Sensitization of students and employees of the Institution to the constitutional obligations is done through the curriculum as well as through extra-curricular activities. Many of the subjects offered have topics that sensitize the students about constitutional obligations. Also, all students take a compulsory course on Environment studies in their

first year which gives them insight into environmental acts, the wildlife protection act, the forest act, global environmental concerns, etc. In addition to this, the Women's cell of the institute runs several regular activities to inform women about their rights. On days of national significance, seminars and workshops on various citizen rights, duties, and obligations are also held. Periodically, seminars are held on subjects like gender equity, sexual harassment, and the right to information.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**A. All of the above**

File Description	Documents
Code of ethics policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	[View File](#)

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college supports celebrating occasions and festivals on campus

to promote unity, integrity, harmony and effective socialization and relationship among the students and staff of the College. It is crucial to education and the development of a student's strong cultural beliefs. The College puts a lot of effort into commemorating national and international holidays, events, and festivals all year round. Our institution observed different programs like National Youth Day, Netaji's Birthday, Republic Day, Saraswati Puja, Program, Campus Cleaning Program with NSS and NCC, SwachhataPakhwada Program, AIDS Day, NSS Day, Human Rights Day, etc. are just few examples of the events observed.Annual Sports, World Health Day, and AranyaSaptaha are not being observed this year due to the Covid-19 Pandemic. Annual Cultural programs and World Yoga Day are celebrated online. On August 30, 2020, our institution celebrated college foundation day. Students honor teachers by observing Teachers' Day. Our students organize MaaSaraswatiVandana in our college campus.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	[View File](#)

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Practice 1: Mentor-Mentee system for Students

 To lessen dropout rates, enhance performance, and relieve student stress through individual counseling. In our college Semester wise mentor-mentee lists are prepared for each department. Approximately 7-8 students are given to each teacher for the course of their studies.

They get together at least once a month to go through, clarify, and share a range of issues, whether personal, academic, etc. Both their academic achievement and extracurricular activities are kept track of.

Practice 2: Implementing Digital mode of teaching by use of Institutional Learning Management Systtem.

In order to accommodate online learning, teachers have been pushed to reconsider their pedagogical approaches. Today's teaching and learning processes are difficult and demanding. Since students are evolving, outdated teaching strategies are no longer effective. By doing this, we achieve the twin goals of introducing students to cutting-edge technology and utilizing ICT in regular classroom settings.

Other best practices are:

You tube channel, Face book channel, Year-wise self appraisal for staff members, Best student award,Internship, Tie up for job oriented programme etc.

File Description	Documents
Best practices in the Institutional web site	[View File]()
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Pingla Thana Mahavidyalaya as an institution is constantly working to upload the vision of steering and empowering its students in their pursuit of knowledge, values and social responsibility. The Institute has established its distinctive approach towards this comprehensive vision by modeling it in the form of service to society, by means of a wide array of courses offered or by allowing the students to organize events to develop their skills, through multidisciplinary project initiation, Entrepreneurship development. The Vision of the Institute focuses on four aspects essentially: Nation Standards, Value-based Education, Interdisciplinary program ,and Sustainable Development. Among the other distinguishing priorities of this institute, it deserves special mention that conclusive and interactive counseling programmes are introduced to help students in choosing the right career through effective guidance, be it appearing and cracking the state or national level competitive examinations or clinching job opportunities from the openings in both private as well as government companies. This college secures the pride of being the only one under the jurisdiction of Vidyasagar University, where a

summer internship programme is organized to nurture the research skill of the students. From online admission of a student to uploading of study materials in the ILMS portal, everything is done through online system. This makes our college distinctive as compared to other colleges specially situated in rural areas.

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

i. Establishment of research center.

ii. Introduction of Spoken English course.

iii. Introduction of new courses both UG and PG.

iv. Construction of new class rooms.

v. To conduct more webinars and seminars.

vi. To organize Job Oriented courses

vii. To organize certificate courses

Viii. To apply for ISO certificate

ix. To prepare for 3rd cycle NAAC Accreditation

x. To conduct Green Audit and Environment Audit

xi. To conduct Academic and Administrative Audit (AAA)