



YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	Pingla Thana Mahavidyalaya
• Name of the Head of the institution	Dr. Sukumar Chandra
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	03222241224
• Mobile No:	9800866813
• Registered e-mail	pinglacollege@gmail.com
• Alternate e-mail	principal@pinglacollege.ac.in
• Address	Vill., P.O.: Maligram Dist.: Paschim Medinipur
• City/Town	Midnapore
• State/UT	West Bengal
• Pin Code	721140
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education
• Location	Rural

• Financial Status	Grants-in aid				
• Name of the Affiliating University	Vidyasagar University				
• Name of the IQAC Coordinator	Dr. Jaydeb Bera				
• Phone No.	03222241224				
• Alternate phone No.	03222241224				
• Mobile	9674667740				
• IQAC e-mail address	iqac@pinglacollege.ac.in				
• Alternate e-mail address	naac@pinglacollege.ac.in				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://pinglacollege.ac.in/wp-content/uploads/2024/01/AQAR-2020-2021-Final-1.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://pinglacollege.ac.in/wp-content/uploads/2022/12/Academic-Calendar-2021-2022.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B++	81.20	2007	01/05/2007	30/04/2012
Cycle 2	B	2.82	2015	01/05/2015	30/04/2020
6.Date of Establishment of IQAC			26/05/2007		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	NA	NA	0	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		

<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	View File
9.No. of IQAC meetings held during the year	05
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	No
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> • If yes, mention the amount 	
11.Significant contributions made by IQAC during the current year (maximum five bullets)	
Conducted Green Audit and Environment Audit	
Conducted Academic and Administrative Audit(AAA)	
Introduced new course of NCC	
Published college magazine ' e-chchemato'	
Signed three MoUs for academic development	
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	

Plan of Action	Achievements/Outcomes
To conduct Green Audit and Environment Audit	Conducted Green Audit and Environment Audit
To Conduct Academic and Administrative Audit(AAA)	Conducted Academic and Administrative Audit(AAA)
To Introduce new course NCC	Introduced new course NCC
To encourage faculty members to join OP, RC, Workshop and FDP	Eight teachers participated in OP,RC, Workshop and FDP
To Publish college magazine 'e-chchhemato'	Published college magazine 'e-chchhemato'
To conduct Certificate Course	Organised three Certificate Courses
To form Mentor-Mentee groups	Formed Mentor-Mentee groups
To organise Interdisciplinary Lecture Series Programme	Organised 32 Lecture Programmes during 09th Nov 2022 to 12th Nov 2022

13. Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

Name	Date of meeting(s)
Governing Body	16/12/2023

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2020-2021	24/12/2022

15. Multidisciplinary / interdisciplinary

a. Pingla Thana Mahavidyalaya runs interdisciplinary courses. b. UG departments adopt GE course and four PG departments namely Bengali, Commerce, English and History adopt interdisciplinary courses. c. In our institution CBCS is introduced in all subjects. d. On line classes are taken for the benefit of the students. e. Internship is introduced for providing interest in research. f. Semester system is

introduced

16.Academic bank of credits (ABC):

Our college is preparing for establishment of Academic bank of credits for the benefit of the students and the institution. a. ABC helps faculty to check the credits earned by the students. b. For promoting student-centric education. c. For focusing on learner-friendly teaching approaches. d. Enable students to learn at their own pace. e. It enhances the students' freedom in choosing their courses and academics.

17.Skill development:

In the present day skill is necessary in every sector because a. Skill development enhances employability. b. It increases labor productivity. c. As the world is more competitive now so it helps countries to become more competitive. d. Leadership means who leads and hence it enhances leadership skills. e. It boosts confidence. f. It increases effectiveness.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Our college organised different programmes for integration of Indian Knowledge system. The department of Physical Education conducted Yoga Day on 21.06.2022 in our college campus. Three languages are adopted in teaching learning process namely Bengali, English and Sanskrit.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

i. Programme Outcome helps the students to find out suitable job. It helps colleges to analyse, assess, and map the lesson learnt by students based on the questions attempted to attain Programme Outcomes. ii. There are so many courses which help the students to acquire sound knowledge.

20.Distance education/online education:

a. Distance education is helpful for those who may not always be physically present at academic institutions. b. Distance learning can expand access to education and training for all. c. The high cost of education affects students in higher education. Distance education has been a more cost-effective form of learning. Our college is a study centre and successfully running distance education under the Netaji Subhas Open University.

Extended Profile

1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	23
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	1730
File Description	Documents
Data Template	No File Uploaded
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	783
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	472
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	34
File Description	Documents
Data Template	View File
3.2	38

Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	45
4.2 Total expenditure excluding salary during the year (INR in lakhs)	1915917
4.3 Total number of computers on campus for academic purposes	86
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<p>Pingla Thana Mahavidyalaya is a rural based co-educational institution. At present CBCS and semester system is introduced in all subjects. The college has taken the following mechanism for effective delivery of curriculum and proper documentation: (i) As per CBCS pattern the course components include Core Course (CC), Discipline Specific Elective (DSE) Course, Generic Elective (GE) Course, Ability Enhancement Compulsory Course (AECC), and Skill Enhancement Course (SEC). (ii) Our college conducts an orientation programme for the students admitted into first semester. (iii) Since credit of each course is directly linked with the course contents and course work, therefore utmost care has been taken in allotment of classes, internal assessments and recording of attendance of the students at the college level. (iv) Departmental meetings are held in every department for discussion of academic affairs and for distribution of curriculum among the faculty members of the concerned department. The head of the department communicates the message of the college and decisions of the Academic sub-committee and of the Routine sub - committee to the concerned faculty members. All the faculty members do the needful either with lecture, tutorial, coaching or organizing seminars to execute plans for</p>	

effective implementation of the curriculum.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Our college is under the jurisdiction of Vidyasagar University. The University prepares an academic calendar of the session for conducting the examinations and distribution of teaching days of the session and informs the expected dates of co-curricular and extra-curricular activities. On the basis of such calendar, the Academic sub-committee of our college prepares the Academic Calendar at the beginning of each session at the institution level which is uploaded at college website. This academic calendar gives the students an idea of the upcoming sports, cultural, and extra-curricular activities in advance. This Academic Calendar outlines the tentative dates of (a) commencement of classes (b) date of internal assessment (c) date of sports programme (d) date of cultural activities (e) Observation of foundation day (f) observation of famous days (g) major college events etc. At present CBCS and semester pattern are introduced in all subjects. Continuous evaluation is a mandatory in CBCS pattern. In all subjects, internal assessment is part of the evaluation system of Vidyasagar University and the marks obtained in this examination are taken into consideration by the University at the final award list.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	https://pinglacollege.ac.in/wp-content/uploads/2022/12/Academic-Calendar-2021-2022.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University

B. Any 3 of the above

Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

22

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

3

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

179

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

179

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

Pingla Thana Mahavidyalaya is affiliated to Vidyasagar University. Our college gives emphasis upon imparting holistic education to all the students. The teaching-learning process is enriched by giving emphasis on ethics, gender, human values, environmental and sustainability into the curriculum. Our college adopts two methods for integrating crosscutting issues relevant to these issues. Some departments choose Discipline Specific Electives (DSE) and Skill Enhancement Courses (SEC) covering the crosscutting issues relevant to these issues. The IQAC, NSS and some departments organize seminars/webinars/awareness programme that impart knowledge about the ethics, gender, human values, environmental and sustainability. The NSS units observed " Aranya Saptaha" on 20th July 2021 and observed Human Rights Day on 10.12.2021. The Department of Physical Education observed Yoga Day on 21st June 2022. All 1st semester students opt Environment Science (ENVS) subject as AECC. They attend classes, prepare project under the guidance of teachers and submit it to the teachers. The students gather different aspects of knowledge on environmental matters.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

4

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

262

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution	C. Any 2 of the above
---	-----------------------

**from the following stakeholders Students
Teachers Employers Alumni**

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1655

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

166

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assessed the learning levels of the students and organized special programme for advanced and slow learners. At present CBCS and semester pattern are introduced in all subjects. Continuous evaluation is mandatory in CBCS pattern. In all subjects internal assessment is part of the evaluation system of Vidyasagar University and the marks obtained in this examination are taken into consideration by the University at the final award list. The objective of this evaluation system is to enhance the skill and to develop the ability of comprehension by the students. On the basis of the results of internal assessment slow learners were detected and they were given special attention to do better. For assessing the learning levels of the students belong to slow learners, departments took special classes through virtual mode on Google meet and Zoom. Tasks and assignments were sent by the teachers to the students and it has been corrected by the departmental teachers via e-mail and whatsapp for their improvement and rectification of their mistakes. Doubt clearing sessions were also arranged for the students. On the basis of response at the class and the marks obtained at the internal assessment advanced learners are detected. Advanced learners were motivated and encouraged to participate in webinars workshops so that they can listen to eminent speakers in order to advance their their knowledge and skill. They were also motivated to participate in poster competition, quiz competition and essay competition organized by our college.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
Nil	76

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Students of the college were encouraged in experiential learning, participative learning and problem solving methodologies for enhancing learning experiences. As far as participative learning was concerned different webinars, awareness programme, poster presentations, quiz competitions were organized throughout the session. Students were encouraged and motivated to join and actively participate in these programmes. Under the guidance of Career Counselling Cell, a webinar was organized for enhancing student's learning experiences through participative learning. As the problem solving methodologies Environment Science (ENVS) project was assigned to all 1st semester students. They attended classes, prepared project under the guidance of teachers and submitted it to the teachers who evaluated the same through online mode. The Department of Mathematics organized a 5-Days certificate programme during 26.04.2022 to 30.04.2022 in MATLAB programming on Numerical Methods. The department of Bengali adopted Project writing course for UG (Hons.) 4th Semester students, UG (General) 6th Semester students and PG 2nd and 3rd Semester students.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Information and Communication Technology (ICT) provides an effective way for acquiring and disseminating information from different sources which provides better knowledge and effective communication. ILMS was introduced for the benefit of the students. Along with traditional chalk and talk method, IT enabled methods were applied

by the teachers for the betterment of teaching learning methods. Departments plan several methods like Discussion, Project work, Seminars and Internship for students.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

76

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

76

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc.

/ D.Litt. during the year

16

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	No File Uploaded

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**2.4.3.1 - Total experience of full-time teachers**

316

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Policies, procedures, rules and regulations regarding the Internal Assessment of the college were properly discussed with the students of every semester at the commencement of academic session. Before the semester-end examination internal assessment was conducted by every department. The college has an Academic Sub-committee. Heads of all departments are members of Academic sub-committee. Academic sub-committee monitors internal assessment of all departments. The committee conducts meeting regularly. In all subjects internal assessment is part of the evaluation system of Vidyasagar University and the marks obtained in this examination are taken into consideration by the University at the final award list. The committee prepares examination schedule for Internal evaluation. Doubts of students regarding examination were clarified by the teachers. Students were regularly made aware of their mistakes so

that they do not repeat the mistakes. As internal assessment is part of the evaluation system of Vidyasagar University and the marks obtained in this examination are taken into consideration by the University at the final award list so a robust and transparent mechanism was maintained by the college. At the beginning of the academic session the question pattern and marking system were explained to students. If a student fails to appear in any internal assessment examination due to NCC camp and other valid reasons, then an arrangement for separate evaluation of absentee candidate is taken. Transparency and security of evaluation are maintained strictly. Answer scripts of internal assessment were kept under the custody of respective department.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Students were made aware that internal assessment was part of the evaluation system of Vidyasagar University and the marks obtained in this examination were taken into consideration by the University at the final award list. Policies, procedures, rules and regulations regarding the Internal Assessment of the college were properly discussed with the students of every semester at the commencement of academic session. At the beginning of the academic session the question pattern and marking system were explained to students. The college has developed a proper and efficient mechanism to deal with any kind of internal examination related grievances. Answer scripts of internal assessment were kept under the custody of respective department. If any error or discrepancy in students' results is reported, teachers of the concerned department and college authority take immediate care of it and steps and efforts are quickly made to redress student's grievances. Our college has a Grievance Redressal Cell where student's grievances can be reported. Academic sub-committee conducts meeting, analyses results and discusses if any grievance had been found. Feedback is collected from the students and parents regarding internal assessment and their suggestions are noted.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

For a developed and advanced teaching-learning system, it becomes undoubtedly necessary that both the teachers and students are informed clearly about the Programme Outcomes (PO), Programme Specific Outcomes(PSO), and Course Outcomes (CO) of the programmes offered by the institution. The clear picture of contents, scope, benefits and limitations of Programme Outcomes (PO), Programme Specific Outcomes (PSO), and Course Outcomes (CO) of the programmes enables the teachers to plan for whole teaching process and to implement the lecture delivery in an efficient manner. After explaining and communicating the outcomes to the students, the students understand that what they are studying and what will be their final learning outcomes after completing the entire course.

Due to Pandemic during the session 2021-2022, at the commencement of class every department of the college properly communicated the Programme Outcomes (PO), Programme Specific Outcomes(PSO), and Course Outcomes (CO) of the programmes offered by the institution and it was clearly displayed on the college website. Parents were informed about PO's, PSO's and CO's at Parent-Teacher meeting. At the Induction meeting of 1st Semester students PO's, PSO's and CO's were clearly communicated. It was also explained and communicated at the Mentor-Mentee meeting of some departments.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

By monitoring the attainment of Programme Outcomes (PO), Programme

Specific Outcomes (PSO), and Course Outcomes (CO) of the programmes offered by the institution, our college regularly attempts to evaluate whether the students are able to achieve their goals. Answer scripts of internal assessments were kept under the custody of respective department. Award list of internal assessment and marks obtained at every semester i.e. the performance of each student were recorded by the faculty members of the concerned department. For evaluation of attainment of learning outcomes internal assessment, class tests, tutorials, project preparation were applied. In many subjects there were practical examinations. Practical examinations help the students in measuring the attainment of goal. If any error or discrepancy in students' results is reported, teachers of the concerned department and college authority take immediate care of it and steps and efforts are quickly made to redress student's grievances. Our college organizes Parent-teacher meet. From this meet feedbacks from students and parents are taken for measuring the attainment of goals of Programme Outcomes (PO). Our college has a strong Career Counselling Cell. This cell organized webinar and workshop on job opportunities and arranged campus placements. Thus students got proper guidance in this regard.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

472

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey	
2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)	
https://pinglacollege.ac.in/	
RESEARCH, INNOVATIONS AND EXTENSION	
3.1 - Resource Mobilization for Research	
3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
0	
File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded
3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year	
3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year	
0	
File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil
3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year	

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

16

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

50

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

16

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to

social issues, for their holistic development, and impact thereof during the year

The four NSS Units of our college adopted four neighbouring villages. During lock down period the volunteers of NSS Units went to these villages and helped the people by distributing masks and sanitizers. The NSS Units organised a programme on "Pledge for Life Campaign- Tobacco Free Youth. The NSS Units also visited flood affected areas and distributed dry foods, clothes, medicines and others. The volunteers of NSS Units also participated in Campus Cleaning Programme.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

8

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

Nil

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

4

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Our college has a vast area covering 6.5 acres of land.. It is equipped with modern facilities and learning resources in library, laboratories, class room etc. ILMS is introduced for the benefit of the students. Along with traditional chalk and talk method, IT enabled methods are applied by the teachers for the betterment of teaching learning methods. Laboratories are equipped with modern instruments, chemicals, software for the interest of the students. In some departments projectors are used. Library is the heart of our institution. The Library Sub-committee headed by the Librarian performs all activities relating to library. OPAC is available in the library. SOUL Software is currently active in library. Displaying the arrival of new books and journals arrival in library is a new idea. The college has a gymnasium where various equipments are kept. The Gym attendant supervises the gymnasium. The college has two hostels, one is for boys and another is for girls. Support facilities include a canteen, a seminar hall, a sports ground, a gymnasium, a medicinal plants garden. Classes are allotted for optimum utilization of the physical infrastructure. It includes smart boards, LCD projectors, laptops, desktops for better teaching-learning.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Our college gives emphasis to the overall development of the students and organizes and participates in various sports, games, yoga, and cultural activities regularly. Our college has a big play ground for sports, games and yoga. We have a gymnasium with necessary instruments. The Department of Physical Education has a Gym attendant who looks after the playground, multi-gym and all types of sports equipments. The college generally holds its Annual Sports Meet in the month of November or December every year. The college provides various instruments and facilities for indoor games which include Carrom board, Table Tennis board etc. The Cultural sub-committee published online e-magazine 'e-chchhemato' which was uploaded to the college website and became very popular. Faculty members and ex-faculty members, students and ex-students contributed their articles, drawings and photographs in this magazine. The Cultural sub-committee and NSS units organized online essay competition and quiz competition. The Department of Physical Education organized a webinar to observe World Yoga Day. Adult Literacy Programme was organized by NSS units on 20.02.2022.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

14

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

Classrooms with LCD facilities -11, classrooms with Wi-Fi/LAN facilities - Whole Campus, smart classrooms - 03, classrooms with LMS facilities - 10, Seminar hall with ICT - 01

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

16

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

E-learning process has been developed for the benefit of the students. Faculty members uploaded materials on the ILMS portal regularly. Students can download class notes from this portal.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	https://ilms.pinglacollege.ac.in/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-

E. None of the above

books Databases Remote access toe-resources	
File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded
4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)	
4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)	
0	
File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded
4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)	
4.2.4.1 - Number of teachers and students using library per day over last one year	
37	
File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded
4.3 - IT Infrastructure	
4.3.1 - Institution frequently updates its IT facilities including Wi-Fi	
Our college has been gradually developing its Management Information System. (i) Admission procedure, name of the courses and number of seats are uploaded at the college website. The whole admission	

process is conducted online, through the website www.pinglacollege.ac.in. Merit list is prepared online to maintain complete transparency. The State Government and the Central Government reservation rules are maintained strictly. According to merit list admission is done and their testimonials are checked in person. (ii) Integrated Financial Management System (IFMS), Government of West Bengal is used for salary of the all teaching and non-teaching staff of our college. (iii) The college has an software. This software runs from a central database in networked condition. Data generated from different computers are stored there. Accounting and financial transactions are managed by this software. (iv) In our library OPAC (Online Public Access Catalogue) is available. Besides OPAC, search facilities are also available for students. SOUL software is currently active in library. (v) The main website of our college is www.pinglacollege.ac.in. It contains mission and vision of the college, various departments, and details of teaching and non-teaching staff, the composition of the Governing Body, activities and minutes of IQAC, year-wise AQAR, Academic calendar and various facilities available for students. (vi) The college has opened a Facebook profile and YouTube channel in the name of Pingla Thana Mahavidyalaya for providing latest news, updates and information to all stakeholders of the college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

97

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

E. < 5MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1.91

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The physical, academic and support facilities were maintained and administered by different sub-committees formed by the Governing Body, the highest body of our institution. The sub-committees include faculty members and non-teaching staff of our college. Support facilities include two hostels, a canteen, a seminar hall, a play ground, a gymnasium, a guest house, a medicinal plants garden. Classes are allotted for optimum utilization of the physical infrastructure. It includes smart boards, LCD projectors, laptops, desktops for better teaching-learning. Class rooms were equipped with smart boards, LCD projectors etc. Laptops, desktops were regularly checked to keep them operational during lockdown. The whole campus has been sanitized regularly with automated machines by support staff during this lock down period. Academic sub-committee monitors all academic matters including internal assessment of all departments. The Development sub-committee takes care of construction mainly for new construction. The Laboratory sub-

committee is assigned to supervise all departments with laboratory facilities. All decisions related to the Central Library are taken by the Library Sub-committee. The committee purchases books, catalogues it and issues to the students. The Department of Physical Education has a Gym attendant who looks after the playground, multi-gym and all types of sports equipment. For water purifiers and other equipment, the college has annual maintenance schemes with different agencies. The Campus beautification sub-committee keeps the campus clean with the help of NSS units of our college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1277

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefited by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

164

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	B. 3 of the above
File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
10	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
10	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded
5.1.5 - The Institution has a transparent mechanism for timely redressal of student	A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

16

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

90

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

6

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college provides a room for students council to function different activities for the benefit of the students. The students council of our college plays a vital role in decision making in sports sub-committee and cultural sub-committee. They organised Saraswati puja in college campus. They draw attention in raising questions regarding performance of the students and different issues relating to administrative works. They actively participated in different programmes like: observation of National Youth Day, observation of Netaji's Birth Day, observation of Republic Day, celebration of Saraswati Puja, Annual cultural programme, Annual Sports, Campus cleaning programme with NSS and NCC, Swachhata Pakhwada Programme, observation of AIDS Day, observation of NSS Day, observation of Human Rights Day, World Yoga day etc. Student council helped to collect articles and poems from the students for online magazine ' e-chchhemato' which became very popular among the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

122

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Our college has a Alumni Association but not yet registered. But the Alumni Association contributes three prizes titled "Arun Chaudhuri Smriti Puraskar" in the name of Arun Chaudhuri, the first Principal of our institution, for the encouragement of the students. The prizes are given for highest marks obtained at the university examination for Arts, Science and Commerce streams.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

During the lock-down period the whole teaching-learning process

changed over to online mode under the leadership of the Principal and the IQAC. The Governing Body formed different sub-committees for maintaining and utilizing physical, academic and support facilities. (i) Academic sub-committee monitors all academic matters including internal assessment of all departments. (ii) The Development sub-committee takes care of construction mainly for new construction (iii) E-Tender is invited under the guidance of an engineer not below the rank of assistant engineer. (iv) The Department of Physical Education has a Gym attendant who looks after the playground, multi-gym and all types of sports equipment. (v) For water purifiers and other equipment, the college has annual maintenance schemes with different agencies. (vi) The college website is maintained by an agency. (vii) The college has two hostels - one for boys and another for girls. The Hostel sub-committee supervises all activities of both the hostels for the benefit of the students. (viii) The Campus beautification sub-committee keeps the campus clean with the help of NSS units of our college. (ix) The Cultural sub-committee published an online magazine 'e-chchhemato' which was uploaded at the college website and became very popular. The IQAC encouraged teachers to participate in online Orientation Programme, Refresher courses and FDPs. Some departments organized webinars during this period.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

During the lock-down period the whole teaching-learning process changed over to online mode under the leadership of the Principal and the IQAC. The Governing Body formed different sub-committees for maintaining and utilizing physical, academic and support facilities. (i) Academic sub-committee monitors all academic matters including internal assessment of all departments. (ii) The Development sub-committee takes care of construction mainly for new construction (iii) E-Tender is invited under the guidance of an engineer not below the rank of assistant engineer. (iv) The Department of Physical Education has a Gym attendant who looks after the playground, multi-gym and all types of sports equipment. (v) For water purifiers and other equipment, the college has annual maintenance schemes with different agencies. (vi) The college website is maintained by an agency. (vii) The college has two hostels - one for boys and another

for girls. The Hostel sub-committee supervises all activities of both the hostels for the benefit of the students. (viii) The Campus beautification sub-committee keeps the campus clean with the help of NSS units of our college. (ix) The Cultural sub-committee published online magazine 'e-chchhemato' which was uploaded at the college website and became very popular. Decisions of all the sub committees are approved by the Finance committee and the Governing Body of the college. The IQAC encouraged teachers to participate in online Orientation Programme, Refresher courses and FDPs. Some departments organized webinars during this period.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Every year our college publishes prospectus. Details of admission are given in the prospectus. Admission is done by online mode. Admission sub-committee completes all the formalities relating to admission. Transparency is assured in the merit list. Government reservation policy is strictly maintained. The whole admission process of our college is conducted through online mode. Details of courses, faculty profile, notices and all upcoming events are displayed in college website. ILMS is used for the sake of the students. This year our college published online magazine 'e-chchhemato'. During the lock-down period twelve departments organized webinars on contemporary issues. Students have participated in the poster competitions on relevant topics. The college foundation day was observed virtually.

Strategic Plan

E-governance area

Details

Planning and Development

The college has a Development sub-committee approved by the Governing Body. E-tender system is applied for the construction of new building with Govt. fund.

Administration

The college administration runs SMART college

Software. Students admission, students

Registration, form fill up for examination and collection of fees are

done by this software.

Finance and Accounts

Integrated Financial Management

System (IFMS) developed by Govt. of West

Bengal is applied for financial

matters. It includes HRMS, e-billing, e-pradhan

etc. Salary of the permanent

staff is done by this system. PFMS is

used for managing RUSA and UGC fund.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

As our college is under the jurisdiction of Vidyasagar University so the college has to abide by the curriculum developed by the Vidyasagar University. The administration of the college runs as per rules and regulations laid down by the Directorate of Public Instructions, Department of Higher Education, Government of West Bengal. The highest body of college administration is the Governing Body. The Governing Body consists of three members from the

teachers, one member from non-teaching staff, two members are nominated by the Government of West Bengal, two members are nominated by the Vidyasagar University, one member is nominated by the West Bengal State Council of Higher Education. It forms different sub-committees for maintaining and utilizing physical, academic and support facilities. The committees are Academic sub-committee, Finance Sub-committee, NAAC sub-committee, Development Sub-committee, Repairs and Maintenance sub-committee, ICT sub-committee, Purchase sub-committee, PF sub-committee, Service Book sub-committee, Research sub-committee, Laboratory sub-committee, Campus beautification sub-committee, Hostel sub-committee, Sports sub-committee, Cultural sub-committee, Routine Sub-committee, Students' Welfare sub-committee and Library sub-committee. The IQAC monitors academic issues and assures quality in academic affairs. Teachers' Council comprising of all the wholetime teachers of the college is engaged in different administrative, academic and co-curricular activities through various committees. As per suggestions made by UGC our college constituted Students' Grievance Cell, Anti-ragging Cell, Internal Complaints Committee (ICC). These cells are engaged to work beyond the normal activities of the college.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

For teaching staff:

The Pingla Thana Mahavidyalaya Employees Credit Cooperative Societies provides loans to teaching staff, Group Insurance Schemes for all permanent teaching staff, Study Leave under faculty Development Programme (FDP) for teaching staff, Maternity leave for female teachers, Child Care Leave for female teachers. Government approved leave facilities are for all teaching staff. On duty leave for attending Orientation Programme, Refresher Course, FDP, Seminars etc. Career Advancement Scheme (CAS) for all teaching staff are provided by the institution. All teaching staff can avail the General Provident Fund (GPF) scheme. A teaching staff can avail loan or can withdraw money from this PF account on non-refundable basis. All teaching staff on substantive basis can avail government health insurance policy named West Bengal Health Scheme maintained by the Government of West Bengal.

For non- teaching staff:

The Pingla Thana Mahavidyalaya Employees Credit Cooperative Societies provides loans to staff, Group Insurance Schemes for all permanent staff, Bonus and Government approved leave facilities for all permanent non-teaching staff. Ten years benefit and twenty years benefit are given to non-teaching staff. All non-teaching staff can avail the General Provident Fund (GPF) scheme. Anon- teaching staff can avail loan or can withdraw money from this PF account on non-refundable basis.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

8

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

At the end of academic session all teaching and non-teaching staff were given Self-Appraisal Proforma. All teaching and non-teaching staff have to submit a Self-Appraisal Report (SAR) . It contains number of days leave taken, number of theoretical and practical classes taken, seminar attendance, publication details, research experience etc. Academic portion of SAR was checked by the Principal and the IQAC..

Performance of the non-teaching staff posted in various academic departments was reported by the head of the departments. Performance of the non-teaching staff posted in Principal's office was evaluated by the Head Clerk. An overall monitoring and assessment was done by the Principal. Among the guest staff wages were determined according to performance of the staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution conducts external audit of our college. Our college has a finance sub-committee consisting internal and external GB members. The college also nominates a bursar to monitor the

financial matters of the college. The Directorate of Public Instructions (DPI), Department of Higher Education, Govt. of West Bengal appoints External Audit Firm to conduct External Audit to audit the financial matters of the college. The audit report is placed before the Governing Body and finally the report is submitted to the Government of West Bengal. A copy of audit report of every year is kept with the college authority. Suggestions given in the audit report are maintained in the next financial year. There was no adverse reports and no irregularities were mentioned in the Audit report.

Internal audit has been done on the expenditure of the UG departments, PG departments, and government grants. The institution has to deposit fifty percent of tuition fees collected from students to the Treasury of the Government of West Bengal. This fifty percent of tuition fees collected from students has been audited by a Chartered Accountant. A consolidated report of internal audit was submitted to the Principal for presenting it to the Governing Body.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Our college receives large portion of its funds from State

Government, RUSA, and UGC. The college also collects money from students. The amount collected from students are distributed amongst departments, library, laboratories. Fifty percent of tuition fees are paid to the state government. Remaining amount are spent for enhancement of academic and infrastructural facilities. Our college runs four P.G. departments namely Bengali, Commerce, English and History and two departments namely Zoology and Economics on self-financing basis. Self-financing courses are the main source of income of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The academic session 2021-2022 was badly affected by the pandemic. All educational institutions were closed since 16th March 2020. But our college started its academic activities under the leadership of the Principal on the alternative modes from 1st April 2020. Along with online teaching -learning e-contents were developed. ILMS was introduced for the benefit of the students. The entire process was planned, designed, and supervised by the IQAC under the leadership of the Principal with the help of different sub-committees.

IQAC took initiatives to organize webinars with various departments. Distinguished resource persons were invited in this programmes. Staff were enriched by this programme. Teachers and students were benefited by these webinars and gained skill and knowledge. Participation of teachers in FDP was satisfactory. College authority gave permission to the faculty members to join Orientation Programme and Refresher Course through online mode.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations

and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities. The following steps have been taken under the supervision of IQAC:

Formation of different sub-committees including Academic sub-committee and Research sub-committee that monitors and reviews the teaching-learning process.

The Development sub-committee monitors infrastructural affairs for smooth functioning of teaching-learning process.

Necessary steps have been taken for slow learners on the basis of class response and marks obtained at internal assessment.

During lockdown period students of various departments could not avail library facilities and could not purchase books. The departments took the initiative an alternative ways for the benefit of the students. Faculty members from various departments made e-contents and uploaded study materials to ILMS for the benefit of the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our institution always gives priority on gender sensitization. Gender sensitization presents values of equality and diversity which are essential for creating a secure space for students both boys and girls as well as staff both male and female in every HEIs i.e. in colleges, universities and other higher educational institutes. Among 37 whole time teaching staff more than 50 percent belong to female category. Among students more than 50 percent belong to girl student. We have a vast campus where security guards have been deployed at the main gate. Large portion of our college is under CCTV surveillance. The Governing Body of our college formed strong redressal system. The system includes Internal Complaints Committee (ICC), Womens' Cell and Anti-Ragging Cell. College gives equal importance in distributing scholarship and fees concession. The college has two hostels, one is for boys and another is for girls. Girls hostel is inside the college campus. NSS volunteers play a great role in gender sensitization programme both inside and outside the college campus.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	C. Any 2 of the above
File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded
<p>7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management</p>	
<p>Our college campus is a plastic free zone. So plastic is totally prohibited inside the college campus. There is a canteen inside the college campus where any type of plastic carry bag is totally prohibited. The solid wastes generated in college campus are segregated based on their degradability. Old news papers are sold. Due to Cyclone Fani in 2019 and Cyclone Amphan in 2020 a lot of physical damage was caused in the college campus. E-waste includes discarded desktops, laptops, CPUs, projectors, microphones, mobile phones etc. These are kept separately from other solid wastes. Without the permission of the Governing Body these wastes are not sold. Harmful waste and hazardous chemicals from laboratories are handled carefully. These waste are not mixed with the other waste of the college. To keep the campus green our NSS volunteers regularly take tree plantation programme and campus cleaning programme and Green audit is done by the college authority.</p>	
File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded
7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks	B. Any 3 of the above

and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. Landscaping with trees and plants**

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</p>	<p>C. Any 2 of the above</p>
--	------------------------------

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

<p>7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).</p> <p>Our college regularly takes initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities. Bhasha Dibas, Rabindra Jayanti, Saraswati Puja, Netaji's birth day, Republic Day are observed inside the college campus. Every year</p>
--

college foundation day is observed in our college. NSS units adopt surrounding villages of our college. The four NSS units of our college is actively involved to aid the weaker section of the society. NSS volunteers accompanied by teachers visited flooded area to donate dry food and other items.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Pingla Thana Mahavidyalaya was established in 1965. It is a co-educational rural based college situated in the district of Paschim Medinipur. Most of the students belong to poor category and belonged to Scheduled and Scheduled Tribe category. They are almost first generation learners. Our vision is to educate them so that they can establish in future. Our college is called a rural model college. Students of Philosophy department are taught values and ethics. Students of Political Science department are taught duties and responsibilities of citizen. Students of Education department are taught values and education. The vision , mission and motto of our college are uploaded to the college website to sensitize students and employees. NSS volunteers are involved in many social activities.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students,

A. All of the above

teachers, administrators and other staff 4.
Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Our college organizes and celebrates national and international commemorative days, events and festivals inside the college campus. Students Council organises Saraswati puja in college campus. Our college observed different programmes like: observation of National Youth Day, observation of Netaji's Birth Day, observation of Republic Day, celebration of Saraswati Puja, Annual cultural programme, Annual Sports, Campus cleaning programme with NSS and NCC, Swachhata Pakhwada Programme, observation of AIDS Day, observation of NSS Day, observation of Human Rights Day, World Yoga day etc. Due to Covid-19 Pandemic, observation of Aranya Saptaha and observation of World Health Day are not organized this year. Our college observed college foundation day on 19th August 2020 where online magazine ' e-chchhemato' were published which became very popular among the students, staff and alumni . Teachers' day are observed by the students to respect teachers.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice : A

1. Title of the Practice: Learning Outside of the Classroom

Goals for the Practice: To decide which tactics are suitable for instruction and learning outside of the classroom and also to improve the learning process by utilizing fresh, engaging, and inventive methods for expanding one's knowledge.

Best Practice : B

1. Title of the Practice: Programs for Cultivating Talent and Skills

2. Goals for the Practice: The institution's goal is to impart knowledge to the students through hands-on training and a practical methodology and also to improve students' abilities so they can use their knowledge to confront and overcome obstacles in the actual world. Pingla Thana Mahavidyalaya wants to expose and refine the students' latent abilities by putting them up against challenging assignments.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Pingla Thana Mahavidyalaya as an institution is an indefatigable defender of upholding the vision of steering and empowering its students in their pursuit of knowledge, values, and social responsibility and helping them achieve excellence in various fields, thereby also preparing them to face whatever challenges they are confronted with. Our Mahavidyalaya has never faltered in inspiring its students to break the shackles of stereotype learning and instill the idea of innovation to put things into perspective so far as their accomplishments are concerned, not only in the academic sphere but even beyond.

Our Mahavidyalaya has established its distinctive approach towards

this comprehensive vision by modeling it in the form of service to society, by means of a wide array of courses offered or by allowing the students to organize events to develop their skills, multidisciplinary project development, Entrepreneurship development, Ethical and Human value development.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

- i. To prepare for 3rd cycle NAAC Accreditation
- ii. Establishment of Research Centre
- iii. To conduct Green and Environment audit
- iv. To conduct Academic and Administrative Audit
- v. To conduct more seminars, webinars, workshops, certificate courses and lecture series
- vi. To apply for NIRF ranking
- vii. To publish books, journals